**RFP** **23-5982**

# Annex 5: FINANCIAL PROPOSAL SUBMISSION FORM

Instructions

All costs indicated on the Financial Proposal should be **inclusive** of all applicable taxes.

All prices in the proposal must be presented in AUD.

Please use the **template provided in the attached *Annex 5. Financial Proposal Price List* Excel file**. Please submit both PDF and editable Excel versions.

**You must submit this Financial Proposal (PDF) and the Financial Proposal Price List (PDF and Excel) in a separate email to the Technical Proposal**. Your Financial Proposal documents are to be **password protected**. SPC will request the password if it is required.

**Bidders do not need to bid on all Lots**, though are encouraged to bid on all Lots that align with their business capability and experience. Bidders with competitive technical and financial scores in multiple Lots will be highly regarded. All bidders must bid on all shipping options to Kiritimati and Funafuti in Lot 7 – Shipping, and at least one other Lot. However, bidders are highly encouraged to provide unit prices for ALL shipping options, as we will not be able to engage Preferred Suppliers for supply of materials for shipping locations not priced.

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer. Bidders will be deemed to have satisfied themselves, before submitting their proposal, considering all that is required for the full and proper performance of the contract and to have included all applicable costs in their rates and prices.

Price reviews

Prices quoted under the PSA are to remain fixed for a 12-month period from PSA signing. Preferred Suppliers will have the opportunity to review and amend their pricing every 12 months thereafter, if deemed appropriate via market comparison and agreed with SPC.

Bulk order discounts

Bidders are asked to state in the table below any discounts for bulk orders that exceed specified value thresholds.

|  |  |  |
| --- | --- | --- |
| **Single orders that exceed the following value [AUD]** | **For the following Lot(s)** | **Are eligible for a combined discount of [%]** |
| AU$ |  | % |
| AU$ |  | % |
| AU$ |  | % |

Financial Proposal checklist

* This Financial Proposal Submission Form (password protected PDF file) 🞏
* Financial Proposal Price List (password protected, editable Excel file) 🞏
* Financial Proposal Price List (password protected PDF file) 🞏

|  |
| --- |
| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |