



PRE-BID MEETING NOTICE

Please find below the details for the pre-bid meeting for **RFP23-5665 – Preferred Suppliers for MEL, Facilitation and Project / Programme design services.**

These meetings are designed to facilitate a comprehensive understanding of the RFP requirements and provide a platform for addressing any queries.

Bidders who wish to attend one of these meetings are kindly requested to register using the above links for the preferred date.

Meeting Details:

- Thursday 23 November, 15.00 Noumea Time (30 Minutes + 15 minutes for Q&A)
 - Registration link:
https://spc.zoom.us/webinar/register/WN_mQsGTW_ISMGIYjN_zf38Bg
- Tuesday 28 November, 13.30 Noumea Time (30 Minutes + 15 minutes for Q&A)
 - Registration link:
https://spc.zoom.us/webinar/register/WN_3y9hzpYERECLE4bbBhUfDg

Should you have any questions or require further clarification regarding the RFP or the pre-bid webinars, please feel free to reach out to us (procurement@spc.int) with subject of your email having **RFP23-5665 – Preferred Suppliers for MEL, Facilitation and Project / Programme design services.**

AGENDA for Pre-bid Meeting

Purpose : **RFP23-5858 – Supply of Water Supply Pipe & Fittings, Construction Materials and Tools & Equipment**
Date : 20th November 2023
Venue : Face To Face & Zoom.
Time : 2pm(Fiji Time)

Item	Description
1	Welcome
2	Introductions <ul style="list-style-type: none">a. SPC team<ul style="list-style-type: none">- Procuring team- Procurement teamb. Prospective Vendors
3	PROCUREMENT team brief presentation <ul style="list-style-type: none">c. Organisational Structure<ul style="list-style-type: none">- Part 1 of the RFPd. Instruction to Bidders<ul style="list-style-type: none">- Part 2 of the RFP- Part 4 of the RFP
4	Technical/Procuring Unit – brief presentation. <ul style="list-style-type: none">e. Specification of Goodsf. Part 3 of the RFP
5.	Questions from the Floor
6.	Meeting closed.