

RFQ 23-5578: Production of event related collateral

Deadline for Submission: 4 August 2023

Amendments to the RFQ documents

1. Part 3: Terms of Reference, Section H. Scope of Bid Price and Schedule of Payments

Inclusion of the following details that comprise the section:

The contract will be paid on a milestone basis, with acceptance of the deliverables below required as payment. The solicitations are expected to provide a confirmation of timeframe, with total costs inclusive of proofs and transport for delivery as well as deliverables.

Terms of payment shall be in accordance with provisions of Article 10 of the SPC General Conditions.

| Milestone/deliverables | Deadline | % payment |
|-------------------------------------------------------------------------------------|------------------|-----------|
| Concepts submitted Final design approved Digital assets supplied | 14 August 2023 | 20 |
| Charger packs, water bottles, conference pins, pens, event program booklet, banners | 4 September 2023 | 80 |
| TOTAL | | |

2. Part 3: Terms of Reference, Section I. Annexes to the Specifications of Goods

Addition of the referenced "Safe and Equal Online Spaces symposium concept note" as a separate document available via [Production of event related collateral | The Pacific Community \(spc.int\)](https://www.spc.int/production-of-event-related-collateral)

All the information from the RFQ document not mentioned in this clarification document remains unchanged.