**RFQ 23-5514**

### TECHNICAL PROPOSAL SUBMISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

The Technical Proposal Submission Form is a table that includes the technical criteria (set out in Part 3) on which bidders will be scored and allows the bidder to respond to them. This table is then used by the technical evaluation committee to score the technical proposals received.

|  |  |
| --- | --- |
| Technical Requirements | |
| *Evaluation criteria* | *Response by Bidder* |
| Technical Requirement 1 | |
| A demonstrated understanding of Vanuatu’s current hydrometric network and data infrastructure. | *[Bidder’s answer]* |
| Technical Requirement 2 | |
| The equipment offered meets the minimum functional specifications (Specification of goods Part B) | *[Bidder’s answer]* |
| **Technical Requirement 3:** | |
| The equipment offered meets the minimum technical specifications (Specification of goods Part C) | *[Bidder’s answer]* |
| **Technical Requirement 4:** | |
| Capacity to provide technical support for specified solution before, during, and after installation commensurate with the period of warranty. | *[Bidder’s answer]* |

|  |
| --- |
| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |

**23-5514**

# FINANCIAL PROPOSAL SUMBISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

In their financial proposal, bidders should detail as much as possible the price requested in response to the technical specifications.

Wherever possible, the unit prices of the individual goods should be indicated, followed by the total amount (including any additional services and any other costs associated with the delivery of the goods).

Good detail in their financial proposal helps bidders to give clarity and transparency to their proposal and makes it easier for SPC to score the proposals received.

The contract to be concluded with the selected bidder must mention all the costs incurred for the execution of the assignment entrusted to him (including insurance, packaging, delivery costs, unloading, etc., where applicable). No additional costs can be claimed from SPC after the contract has been signed.

Bidders must also mention any special conditions relating to the amount of their proposal or the terms of payment.

The financial proposal must be submitted inclusive of taxes in accordance with the applicable legislation. However, the final amount of the awarded contract may be paid to the successful bidder inclusive or exclusive of taxes, depending on the tax exemptions enjoyed by SPC as an intergovernmental organisation in its member countries and territories.

The following form is given as an indication, the bidder may submit its financial proposal to SPC in another format, provided that it complies with the instructions detailed in this RFP/RFQ and in particular:

##### **BIDDER’S FINANCIAL PROPOSAL – GOODS**

|  |  |  |  |
| --- | --- | --- | --- |
| *Surface water level and rainfall monitoring equipment* | | | |
| Goods description | Lump sum Price AUD | Total quantity | Total Amount *[Currency]* |
| Water level instrument | *[unit price]* | *[quantity]* | *[total amount]* |
| Rainfall Instrumentation | *[unit price]* | *[quantity]* | *[total amount]* |
| Data logger with dual communications systems | *[unit price]* | *[quantity]* | *[total amount]* |
| Equipment housing and accessories | *[unit price]* | *[quantity]* | *[total amount]* |
| Solar Panel with mount, regulator, battery and accessories | *[unit price]* | *[quantity]* | *[total amount]* |
| **Total Package 1** | | | *[Total 1]* |

|  |  |  |  |
| --- | --- | --- | --- |
| *Service Delivery* | | | |
| Service description | Lump sum Price *[Currency]* | Total quantity | Total Amount *[Currency]* |
| Assembly, testing and calibration of instrumentation should be undertaken (pre-delivery).  Pre-programming of data loggers to be field deployment ready with specified solution.  Connection and integration of data and communications solution configuration approach should be detailed with reference to the existing hydrological database and/or inter-agency network.  **(if included in the price of the instruments just state)** | *[unit price]* | *[quantity]* | *[total amount]* |
| **Total Package 2** | | | *[Total 2]* |

|  |  |  |  |
| --- | --- | --- | --- |
| Other costs | | | |
| Item description | Unit Price *[Currency]* | Total quantity | Total Amount *[Currency]* |
| Airfreight to Port Vila Vanuatu) | *[unit price]* | *[quantity]* | *[total amount]* |
| Sea freight to Port Vila, Vanuatu (specify incoterm CFR, CIF, DAP) | *[unit price]* | *[quantity]* | *[total amount]* |
| *[Item description]* | *[unit price]* | *[quantity]* | *[total amount]* |
| *[Item description]* | *[unit price]* | *[quantity]* | *[total amount]* |
| **Total Other costs** | | | *[Total]* |

|  |  |
| --- | --- |
| Total amount | *[total amount for 1+2+3]* |
| Total other costs | *[total other costs]* |
| **GRAND TOTAL** |  |

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer.

Bidders will be deemed to have satisfied themselves, before submitting their proposal and to its correctness and completeness, taking into account of all that is required for the full and proper performance of the contract and to have included all costs in their rates and prices.

|  |
| --- |
| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |