**RFQ23-5252**

# FINANCIAL PROPOSAL SUMBISSION FORM – GOODS

##### **INSTRUCTIONS TO BIDDERS**

In their financial proposal, bidders should detail as much as possible the price requested in response to the technical specifications.

Wherever possible, the unit prices of the individual goods should be indicated, followed by the total amount (including any additional services and any other costs associated with the delivery of the goods).

Good detail in their financial proposal helps bidders to give clarity and transparency to their proposal and makes it easier for SPC to score the proposals received.

The contract to be concluded with the selected bidder must mention all the costs incurred for the execution of the assignment entrusted to him (including insurance, packaging, delivery costs, unloading, etc., where applicable). No additional costs can be claimed from SPC after the contract has been signed.

Bidders must also mention any special conditions relating to the amount of their proposal or the terms of payment.

The financial proposal must be submitted inclusive of taxes in accordance with the applicable legislation. However, the final amount of the awarded contract may be paid to the successful bidder inclusive or exclusive of taxes, depending on the tax exemptions enjoyed by SPC as an intergovernmental organisation in its member countries and territories.

The following form is given as an indication, the bidder may submit its financial proposal to SPC in another format, provided that it complies with the instructions detailed in this RFP/RFQ and in particular:

##### **BIDDER’S FINANCIAL PROPOSAL – GOODS**

1. **Cost Proposal** – The following Item A1.0 schedule is provided only as a guide for the cost proposal and is non-exhaustive list. The bidder shall ensure that all items and quantities are sufficient to complete the scope of works.

All prices quoted are in USD Dollars and inclusive of all taxes, duties, and freight cost (if any)

**Bill of Quantities (BoQ) for Installation Works**

For the excel copy refer to **Annexes: Attachment 3**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item No.** | **Approximate Quantity** | **Unit** | **Works Descriptions** | **Materials** | **Labour** | **Plant/Equipment** | **Total Price in US (VIP)** |
| **SUPPLY OF MATERIALS AND INSTALLATION OF RAINWATER HARVESTING SYSTEMS IN NGATPANG COMMUNITY HALL IN NGATPANG VILLAGE** |
| **A1.0** | **1** | **LS** | **Preliminary and General** |  |  |  |   |
| A1.1 Mobilisation and De-mobilisation. Including but not limited to transporting of materials from main port warehouse and hardware shops in Palau to the construction site |
| **A2.0** | **1** | **LS** | **Supply of materials and construction of Tank Concrete Base as per drawings** |  |  |  |   |
| A2.1 Setup the profiles, and excavation for tank base/foundation |
| A2.2 Fill and compaction of basecourse |
| A2.3 Laying of rebar and stater bar for the footing, and pouring of concrete |
| A2.4 Installation of 6" concrete hollow blocks |
| A2.5 Installation of formworks and rebar for the 6" wide x 4"thick concrete capping |
| A2.6 Pouring of the concrete topping |
| A2.7 Backfilling and compacted the backfill materials |
| A2.8 Backfilling of 6" thick sand on top of backfilling materials, and compacted it well as per drawing to ensure its top level with the top of the 4" concrete cap  |
| A2.9 Laying of the bidim geotextile on top of the compacted sand as per drawing |
| **A3.0** | **1** | **LS** | **Supply and installation of 1,500 gallons HDPE Tank(s) as per drawings** |  |  |  |   |
| A3.1 Place the tanks in Position |
| A3.2 Installation of 3/4" tank connector, and 3/4" PVC pipe, water filter and water pump |
| A3.3 Installation of 2" tank connectors with 2" pvc pipe to join the 2 tanks |
| A3.4 Installation of tank access screen and cover |
| A3.5 Installation of the 3.5" overflow PVC outlet |
| **A4.0** | **1** | **LS** | **Supply of materials and installation of concrete apron for the overflow 3.5" PVC outlet**  |  |  |  |   |
| A4.1 Construction of the Concrete Apron |
| A4.2 Installation of Flap Valves (3.5") |
| **A5.0** | **1** | **LS** | **Supply of materials and construction of a small house (approx. 2.62’ length x2.62’ width) to fit the booster pump. Installation of water pump and water filters** |  |  |  |   |
| A5.1 Construction of concrete base similar cross section with the foundation of tank, and with length and width to suit the size of the booster pump |
| A5.2 Installation of timbers with tin roof to cover the pump house |
| **A6.0** | **40m ±** | **LS** | **Re-installation of the existing gutters to ensure gutter falls to right side of the building, where the tanks will be installed**  |  |  |  |   |
| A6.1 Re-installation of hangers for the gutters |
| A6.2 Re-installed properly the existing Gutter and and install new Gutter Outlet  |
| **A7.0** | **1** | **LS** | **Supply and installation of Leaf Eater and First Flush Device**  |  |  |  |   |
| A7.1 Installation of Leaf Eater and First Flush Device (100mm) |
| **A8.0** | **20m ±** | **LS** | **Supply and installation of 4" PVC downpipe and 4" PVC transmission pipe**  |  |  |  |   |
| A8.1 Installation of the 4" PVC Downpipe |
| A8.2 Installation of Transmission Pipe (4" PVC) |
| A8.4 Connection of the transmission pipe to the HDPE tanks |
|  |  |  | **TOTAL TENDER PRICE (USD)** |  |  |  |   |

1. **Payment Schedule**

Payment shall be based on the total measured quantity of each measurable item in the Schedule of Prices completed in accordance with the contract specification and agreed schedule of payments with the successful contractor. The payments shall be based on the following milestones:

|  |  |  |
| --- | --- | --- |
| **No** | **Milestone/Outputs** | **% Payment** |
| 1 | Signing of contract, Submission of Work Plan and Insurance and approved by SPC | 20 |
| 2 | Successful installation of tank base  | 20 |
| 3 | Successful installation of gutters and appurtenances  | 20 |
| 4 | Successful installation of new tanks on their bases, pvc pipes and tank accessories on all sites, and successful installation of all filters, generators, water pumps and housing for booster pumps on all four sites | 20 |
| 5 | Retention to be paid 3 months after issue of practical completion certificate | 20 |
| **Total Contract Sum** | **100** |

1. **Validity of Quotation**

The Validity of quotation shall be stated as 120 days from the deadline for submission.

1. **Declaration**
2. The undersigned bidder representative proposes and agrees if this quotation is accepted, to enter into an agreement with SPC, to commence and to complete all the work specified or indicated in the contract documents.
3. In submitting this quotation, the bidder represents that all the RFQ documents for the provision of construction materials as per Annex II Part B have been examined.
4. The bidder agrees to complete the installation works for the following price (CIF)

|  |
| --- |
| **Price Schedule Request for Quotation** |
|  | **Amount in USD Dollars** |
| TOTAL CONTRACT SUM |  |

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer.

Bidders will be deemed to have satisfied themselves, before submitting their proposal and to its correctness and completeness, taking into account of all that is required for the full and proper performance of the contract and to have included all costs in their rates and prices.

|  |
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| **For the Bidder:** *[insert name of the company]* |
| Signature:Name of the representative: *[insert name of the representative]*Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |