**RFP** **22-4386-PRO**

# Annex 5: FINANCIAL PROPOSAL SUBMISSION FORM

1. All costs indicated on the Financial Proposal should be **exclusive** of all applicable taxes.
2. The format shown below should be used in preparing the price schedule.
3. **You must submit this Financial Proposal in a separate email to the technical proposal**. All prices in the proposal must be presented in AUD. Your Financial Proposal is to be password protected. SPC will request the password in the event that it is required.
4. **Travel**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Quantity** | **Unit cost [AUD]** | **Total cost [AUD]** |
| Consultancy fees |  |  |  |
| Logistics and transport\* |  |  |  |
| Publication costs |  |  |  |
| Other related costs (if any, please specify) |  |  |  |
| **TOTAL** |  |  |  |

\*The Consultant may need to hire a vehicle during the Kiritimati Island site visit. SUV rental is around $80/day.

Please **do not include travel costs, accommodation, and meals** for the Kiritimati Island site visit, as these will be covered by SPC as per the SPC Travel Policy. As of August 2022, the SPC per diem (daily subsistence allowance) for short-term stays on Kiritimati is AU$200 per day.

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer. Bidders will be deemed to have satisfied themselves, before submitting their proposal, considering all that is required for the full and proper performance of the contract and to have included all applicable costs in their rates and prices.

|  |
| --- |
| **For the Bidder:** *[insert name of the company]* |
| Signature:  Name of the Bidder’s representative: *[insert name of the representative]*  Title: *[insert Title of the representative]* |
| Date: *[Click or tap to enter a date]* |