**Annex 1**

**Technical Proposal Submission Form**

***[RFQ 22-4309]***

**PART A – Organisational Background**

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| --- | --- |
| **Criteria** | **Response by bidder** |
| Registered Name (**include certificate of registration**): |  |
| Physical Address: |  |
| Postal Address: |  |
| Telephone Contact: |  |
| Email: |  |
| Contact Person: |  |
| Position of Contact Person: |  |
| Contacts of two referees/references: (Attach additional details considered as relevant) |  |

**PART B – Evaluation Criteria**

| **Criteria** | **Response by bidder confirming expertise, experience, and technical skills to provide services to SPC** |
| --- | --- |
| Team comprising qualified experts in: (i) coastal geomorphology and oceanography; (ii) coastal engineering and design; (iii) topographic surveying and geospatial mapping. |  |
| Experts to have minimum combined 20 years’ experience, preferably in the Pacific Islands, (experience in Tonga an advantage) in (i) coastal geomorphology and nearshore oceanography; (ii) coastal engineering and design; (iii) socio-economic characteristics. |  |
| Excellent verbal and written communication skills in English, minimum 10 years’ experience conveying complex technical information to a non-technical audience, and evidence of involvement in minimum 3 projects including consultations with National government agencies. |  |
| Short technical proposal (maximum 2,000 words) outlining the approach to be used in delivering this consultancy, the special skills and expertise the team would bring and the days to be spent in country. |  |