**ANNEX 2: TERMS AND CONDITIONS OF SUPPLY**

**Project Title**: Statistical Innovation and Capacity Building in the Pacific Islands (PACSTAT)

**Source of Funding:** P168122

**Contract Name:** Innovative Experiment Tuvalu LFC Tablets

**Contract Ref:** FJ-SPC-287215-GO-RFQ / SPC-RfQ22-4040

1. Prices and Schedules for Supply
2. By Air freight

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No** | **Description of Goods** | **Quantity** | **Unit Price** | **Unit Price CIP to final destination (currency and amount)** | **Total Price at final destination (includes all taxes, VAT, customs duties, freight, inland transportation and insurance)** | **Delivery Period (days) from Date of Notification of Award to final destination** |
|  |  |  | *(To be filled by Bidder)* | | |  |
| 1 | Tablets using Android with version 5.1 or more, and 8-inch screens or more | 80 |  |  |  | 2 months  Or latest 15.09.2022 |
| 2 | Power Bank | 80 |  |  |  | 2 months  Or latest 15.09.2022 |

1. By sea freight:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No** | **Description of Goods** | **Quantity** | **Unit Price** | **Unit Price CIF to final destination (currency and amount)** | **Total Price at final destination (includes all taxes, VAT, customs duties, freight, inland transportation and insurance)** | **Delivery Period (days) from Date of Notification of Award to final destination** |
|  |  |  | *(To be filled by Bidder)* | | |  |
| 1 | Tablets using Android with version 5.1 or more, and 8-inch screens or more | 80 |  |  |  | 2 months  Or latest 15.09.2022 |
| 2 | Power Bank | 80 |  |  |  | 2 months  Or latest 15.09.2022 |

(Note: In case of discrepancy between unit price and total derived from unit price, the unit price shall prevail)

1. Accessories & Software - The products must contain all the necessary accessories and software for an immediate functional connection.
2. Fixed Price: The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
3. The Purchaser reserves the right at the time of contract finalization to increase by up to 15% the quantity of goods and services originally specified without any change in unit prices as well as other terms and conditions.
4. Delivery Schedule: The delivery should be completed as per above schedule. The final destination for delivery of the Goods is Central Statistics Division - Ministry of Finance - Vaiaku, Funafuti / Tuvalu

Insurance:The supplier is responsible for all kinds of insurance until the goods are delivered and installed to the final destination and the Purchaser will not assume any responsibility until goods are delivered and installed. For Goods to be imported, the Goods supplied shall be fully insured in a freely convertible currency against loss of damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be in an amount equal to 110 percent of the total value of the Goods from Warehouse to Warehouse on All-risks basis, including War Risks. The Supplier shall arrange and pay for cargo insurance, naming the Purchaser as the beneficiary.

1. Packaging and Marking Instructions: The Supplier shall provide standard packing of the Goods as required to prevent their damage or deterioration during transit to and unloading at the final/port of destination.
2. Delivery and Documents (for goods to be imported). Upon shipment, the Supplier shall notify the Purchaser and the Insurance Company by electronic mail the full details of shipment, including Contract number, description of goods, quantity, the Shipping and Forwarding Receipt from freight Company showing full details, port of loading, date of shipment, port of discharge, etc. The Supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:
3. Copies of the Supplier’s invoice showing goods’ description, quantity, unit price, and total amount.
4. Duplicate air/ship/truck transport document, and/or duplicate FCR (Forwarders Certificate of Receipt) in 1 Original and 2 Copies marked “freight prepaid”.
5. Copies of the packing list identifying contents of each package.
6. Manufacturer’s or supplier's warranty certificate.
7. Certificate of origin.

The above documents shall be received by the Purchaser at least one week before arrival of the goods at the final destination and, if not received, the Supplier shall be responsible for any consequent expenses.

1. Payment for your invoice will be made as follows:

SPC will issue a Purchase Order for payment with 100% payment on delivery and issuance of Acceptance Certificate by the Purchaser, for the respective delivery. Payment shall be made by bank transfer to the account of the supplier.

1. Warranty: 3 years warranty for Touch Screen, small PC and UPS. Standard warranty for other goods as specified in Annex 3, Technical Specifications.
2. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 30 days from the date of notice by Purchaser. Name and address of service facility which the defects are to be corrected by the supplier within the warranty period:

Name and Address **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *(to be filled by Supplier)*

1. Supplier confirms compliance with the Technical Specifications provided in Annex 2.

NAME OF SUPPLIER: **(Company Details).**

Authorized Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: Date:

**ANNEX 3: TECHNICAL SPECIFICATIONS**

**Project Title**: Statistical Innovation and Capacity Building in the Pacific Islands (PACSTAT)

**Source of Funding:** P168122

**Contract Name:** Innovative Experiment Tuvalu LFC Tablets

**Contract Ref:** FJ-SPC-287215-GO-RFQ / SPC-RfQ22-4040

| **Preferred Specifications** | | | |
| --- | --- | --- | --- |
|  | **Equipment** | **Specifications** | **Quantity** |
| 1 | Tablets using Android with version 5.1 or more, and 8-inch screens or more | * Survey solution is designed for tablets using Android with version 5.1 or more, and 8-inch screens or more. Lower size is NOT recommended as users may find difficulty reading the fonts and maneuvering around the screen. * Ideally tablets should have 8” to 10” screens which makes them easy to store and carry in the field. A mobile phone screen is too small and larger screens also drain batteries faster. Preferably, 10” screens would be ideal for Supervisors for checking of the completed interviews. * Tablets should allow for at least 3G Sim Cards for internet data * Minimum 4000 mah (milliampere/hour) battery. Tablet MUST last at least one full day in the field before charging is required. * High quality GPS – both GPS and GLONASS are required, not only A-GPS (this uses the telephone network which is not very good quality and won’t work in areas with no 3g connection). * Tablets should at least have 1Gb storage capacity to allow for storage of manuals, presentations, maps and other reference documents to assist the interviewers in their field enumeration. * Good quality aftermarket ruggedized case with integrated screen protector. * Have good camera and location (GPS) functionalities for taking photos and location of dwellings. * Tuvalu uses the Australian plug adapters, | 80 |
| 2 | Power Bank |  | 80 |

**ANNEX 4: FORM OF QUOTATION (RFQ-GOODS)**

*[To be completed, signed and submitted on Letterhead of Supplier]*

### **FORM OF QUOTATION**

\_\_\_\_\_\_\_\_\_(Date)

To: **SPC Procurement**

**The Pacific Community (SPC)**

**95 Promenade Roger Laroque**

**98800 Noumea**

**New Caledonia**

**Email:** [**rfq@spc.int**](mailto:rfq@spc.int)**;** [**procurement@spc.int**](mailto:procurement@spc.int)

**Project Title:** Statistical Innovation and Capacity Building in the Pacific Islands (PACSTAT)

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**Contract Name:** Innovative Experiment Tuvalu LFC Tablets

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We offer to execute the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*Purchaser to fill name and number of Contract*) in accordance with the Form of Contract and Annexes accompanying your Request for Quotation (RFQ) for the Contract Price of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(amount in words and numbers) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (name of currency). We propose to complete the delivery of Goods described in the Contract within a period of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_calendar days from the Date of Notification of Award.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the RFQ.

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax Number, if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ANNEX 5: STATEMENT OF TECHNICAL COMPLIANCE**

*[To be completed, signed and submitted by the Supplier as an attachment to the signed Form of Quotation]*

**Project Title**: Statistical Innovation and Capacity Building in the Pacific Islands (PACSTAT)

**Source of Funding:** P168122

**Contract Name:** Innovative Experiment Tuvalu LFC Tablets

**Contract Ref:** FJ-SPC-287215-GO-RFQ / SPC-RfQ22-4040

Date:

To: **SPC Procurement**

**The Pacific Community (SPC)**

**95 Promenade Roger Laroque**

**98800 Noumea**

**New Caledonia**

**Email: rfq@spc.int;** [**procurement@spc.int**](mailto:procurement@spc.int)

We, the undersigned, confirm that we shall supply the Goods listed in Annex 2 according to the standards and specifications described in Annex 3 except for those deviations listed below:

List all deviations of the proposed items of Goods:

or

**nil**

We confirm that the Goods proposed in our quotation substantially satisfy the requirements specified in the specifications. The main technical responses are as listed below:

List all the main technical characteristics of the proposed items of Goods:

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title of Signatory:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_