**ANNEX III**

**PROPOSAL SUBMISSION FORM**

***RFP 22-3392 - Supply and delivery of a water tanker truck and all its accessories to Funafuti, Tuvalu***

Procurement Unit

Email: procurement@spc.int

Dear Procurement,

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply the required equipment, delivery, handling of all materials, guarantee for all products listed as per requirements and all other items described or mentioned or reasonably to be inferred from the specifications and drawings provided for the sum as ascertained in accordance with the Price Component attached herewith and made part of this proposal.

We acknowledge that:

* SPC may exercise any of its rights set out in the Request for Proposal documents, at any time.
* The statements, opinions, projections, forecasts or other information contained in the Request for Proposal documents may change.
* The Request for Proposal documents are a summary only of SPC’s requirements and is not intended to be a comprehensive description of them.
* Neither the lodgement of the Request for Proposal documents nor the acceptance of any RFP nor any agreement made subsequent to the Request for Proposal documents will imply any representation from or on behalf of SPC that there has been no material change since the date of the Request for Proposal documents, or since the date as at which any information contained in the Request for Proposal documents is stated to be applicable.
* Except as required by law and only to the extent so required, neither SPC, nor its respective officers, employees, advisers or agents will in any way be liable to any person or body for any loss, damage, cost or expense of any nature arising in any way out of or in connection with any representations, opinions, projections, forecasts or other statements, actual or implied, contained in or omitted from the Request for Proposal documents.
* **The SPC General Conditions of Contract for Supply are not negotiable.**

We undertake, if our proposal is accepted, to commence and complete delivery of all items in the contract within the time frame stipulated.We understand that you are not bound to accept any proposal you may receive and that a binding contract would result only after final negotiations are concluded on the basis of the Technical and Price Components proposed.

Date this \_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022

**Firm/Institution:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature of Representative:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Representative:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Position of Representative:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ANNEX IV**

**TECHNICAL PROPOSAL SUBMISSION FORM**

***RFP 22/3392: Supply and delivery of a water tanker truck and all its accessories to Funafuti, Tuvalu***

**PART A – ORGANIZATIONAL BACKGROUND**

|  |  |
| --- | --- |
| **Registered Name:** |  |
| **Year Established:** |  |
| **Physical Address:** |  |
| **Postal Address:** |  |
| **Telephone Contact:** |  |
| **Email:** |  |
| **Contact Person:** |  |
| **Position of Contact Person:** |  |
| **Number of Employees:** |  |
| Organizational experience on Supply and Delivery of a Water Tanker Truck including past experiences. Please provide details and referee contacts for TWO similar past projects. Attach additional details as applicable. | **1.** |
| **2.** |
| **Legal registration of firm (Attach documentation)** |  |

**Part B: TECHNICAL REQUIREMENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Evaluation Criteria** | **Response by bidder confirming expertise, experience, ability, technical skills and resources to provide supply and delivery of services to SPC (Please provide documentation to support your response)** | | |
| **Handling, Commissioning, Operation and Maintenance** |  | | |
| **Water Tanker Truck and Accessories Warranties** |  | | |
| **Delivery schedule and critical path activities** |  | | |
| **Risk/mitigation measures**  *(Please prepare a risk matrix identifying the risks related to supply chain for this procurement and provide mitigating measures. Please ensure to identify all risks relating to the current COVID situation including border closures)* | **Risk** | **Risk Level (High/ Medium/Low)** | **Mitigating Measures** |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Characteristics/specification of the water tanker truck and accessories** | **Water truck specifications** | **Bidder’s response** |
| **1. 10,000 L Water Delivery Truck** | |
| Condition: New |  |
| Quality: High quality manufactured |  |
| Year of manufacture: 2020 and upwards |  |
| Country(s) where parts are manufactured: (Please specify) |  |
| Country where truck is assembled: (Please specify) |  |
| Drive: Right Hand Drive |  |
| Bidder to provide a photograph of vehicle to be supplied |  |
| **2. Engine** | |
| Type: 4-Step Inline Diesel Engine; Direct Injection; Turbo Charger Intercooler |  |
| Max Power: 235/2500 PS/rpm |  |
| Max Torque: 72/1500 Kgm/rpm |  |
| No. of Cylinders: 6 |  |
| Bore x Stroke: 112 x 130mm |  |
| Piston Displacement: 7684 cc |  |
| **3. Tank** | |
| Material: Stainless Steel |  |
| Shell Body: 4mm thickness |  |
| Head: 5mm thickness |  |
| Tank Shape: Ellipse |  |
| Capacity: Full capacity 10,000L |  |
| Shell Finish: Shot blasted with 1 anti-rust, 1 base coat and 1 finishing coat. |  |
| **4. Truck Transmission** | |
| Clutch: Single dry plate, with coil spring |  |
| Gearbox: 5-speed |  |
| Transmission: Manual |  |
| Fuel Tank: 200Litres |  |
| Fuel Type: Diesel |  |
| **5. Tank Accessories** | |
| Ladder: Stainless Steel ladder fixed at the rear of tank |  |
| Walkway Platform: It fixed on the top of tank with anti-skid surface treatment |  |
| Handrail: No |  |
| Fire Extinguisher Housing: 2 units, suitable for 4kg’s fire extinguisher |  |
| Pump Device: Yes, also need to include 1 self-priming water pump and pump spare parts |  |
| Flow Meter: Yes |  |
| Small Toolbox: Yes |  |
| Water hose to transfer water to consumer: 75mm (3inch) water hose (50m long) with coupling (2 males and 2 females) |  |
| **6. Wheel & Tyres** | |
| Wheel Disc Size: 20 x 7.50V-165 |  |
| Tyre Size: 10.00-20-16PR |  |
| No. of Wheels: 6  The bidder needs to provide additional 6 spare tyres |  |
| **7. Performance** | |
| Max Speed: 100 km/hr |  |
| Gradeability: 47 (tan%) |  |
| **8. Clutch** | |
| Type: Single Dry Plate with Coil Spring |  |
| Diameter: 380mm |  |
| **9. Steering** | |
| Type: Integral Power Steering |  |
| **10. Axle** | |
| Front: Reverse Elliot, I-Section Beam |  |
| Rear: Full Floating Type Hypoid Gear |  |
| Final Gear Ratio: 6,833 |  |
| **11. Brakes** | |
| Main Brake: Full Air with Double Circuits |  |
| Parking Brake: Spring Brake |  |
| **12. Safety** | |
| Seat Belt: Yes |  |
| Seat Type: Standard |  |
| **13. Comfort** | |
| Adjustable driver seat: Yes |  |
| Air Conditioning: Yes |  |
| Cruise Control: No |  |
| Arm Rest: No |  |

**ANNEX V**

**FINANCIAL PROPOSAL SUBMISSION FORM**

***RFP 22/3392: Supply and delivery of a water tanker truck and all its accessories to Funafuti, Tuvalu***

1. All costs indicated on the financial proposal should be in CIF inclusive of all applicable taxes.
2. The format shown below should be used in preparing the price schedule and should be named

Attachment 2 and password protected and sent as email 2 as per Annex I- Instructions to bidders (Paragraph 1.5.b)

|  |  |
| --- | --- |
| **Price Schedule Request for Proposals** | |
| **Description** | **Amount in Euro** |
| Cost of Water Tanker Truck |  |
| Freight |  |
| Total Price (CIF) |  |
| Cost Exclusive of all duties and tax |  |
| TOTAL |  |

|  |
| --- |
| **ANNEX VI**  **DUE DILIGENCE QUESTIONNAIRE**  ***RFP 22-3392: Supply and delivery of a water tanker truck and all its accessories to Funafuti, Tuvalu*** |

Please complete the following questionnaire and provide supporting documents where applicable.

**For companies and other legal entities**

1. Please provide the following documents to verify identity and proof of address:
   1. Evidence of Power of Attorney/Board Resolution granted to the officers to transact business on its behalf; and
   2. Any of the following documents:
   * Certificate of Incorporation
   * Memorandum and Articles of Association
   * Telephone bill in the name of the company
   * Bank statement with the entity’s name displayed
2. Does your entity have foreign branches and/or subsidiaries? Yes No
3. If you answered ‘Yes’ to the previous question, please confirm the areas of your entity covered by responses to this questionnaire

Head Office & domestic branches Yes No  N/A

Domestic subsidiaries Yes No  N/A

Overseas branches Yes No  N/A

Overseas subsidiaries Yes No  N/A

1. Is your entity regulated by a national authority? Yes No

If you answered ‘Yes’ please state the name of the national authority.

1. Does your entity have a written policy, controls and procedures reasonably designed to prevent and detect money laundering or terrorist financing activities? Yes No

If you answered ‘Yes’, please attach the English version of your policy.

1. Does your entity have an officer responsible for an anti-money laundering and counter-terrorism financing policy? Yes No

If yes, please state that officer’s contact details: ………………………………………………………………………….

1. Does your entity provide financial services to customers determined to be high risk including but not limited to:

- Foreign financial institutions? Yes No

- Casinos? Yes No

- Cash-intensive businesses? Yes No

- Foreign government entities? Yes No

- Non-resident individuals? Yes No

- Money service businesses? Yes No

1. If you answered ‘Yes’ to any of the boxes in question 7, does your entity’s policies and procedures specifically outline how to mitigate the potential risks associated with these high-risk customer types? If yes, how?
2. Has your entity ever been the subject of any investigation or any regulatory or criminal enforcement actions resulting from violations of laws and regulations relating to either money laundering or terrorism financing? Yes No

If you answered ‘Yes’ please provide details.

1. Has the Director or CEO of your entity ever been the subject of any investigation or any regulatory or criminal enforcement actions resulting from violations of laws and regulations relating to either money laundering or terrorism financing? Yes No

If you answered ‘Yes’ please provide details.

I declare that none of the funds received or to be received by me or my organisation are used or will be used for money laundering or terrorism financing.

I declare that the particulars given herein above are true, correct and complete to the best of my knowledge, and the documents submitted in support of this form are genuine and obtained legally from the respective issuing authority.

Dated this ....... day of …………………… [month and year] at …………………………….

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Name**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position**

|  |
| --- |
| **ANNEX VII**  **DECLARATION OF INTEREST**  ***RFP 22-3392:* *Supply and delivery of* *a water tanker truck and all its accessories to Funafuti, Tuvalu*** |

1. I confirm that I, my family members, and the organisation or company that I am involved with are independent from SPC. To the best of my knowledge, there are no facts or circumstances, past or present, or that could arise in the foreseeable future, which might call into question my independence.
2. If it becomes apparent during the procurement process that I may be perceived to have a conflict of interest, I will immediately declare that conflict and will cease to participate in the procurement process, unless or until it is determined that I may continue.

OR

1. I declare that there is a potential conflict of interest in the submission of my bid [please provide an explanation with your bid]

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name Title**