



REQUEST FOR PROPOSAL (RFP)

FOR GOODS

Project Title:	EU FSM Sustainable Energy (EU FSM.SE) Project
Nature of the goods	Preferred Supplier- Construction materials and Equipment
Location:	Federated States of Micronesia
Date of issue:	15/03/2024
Closing Date:	5/05/2024
SPC Reference:	RFP24-6224

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Part 1: INTRODUCTION

1.1 About the Pacific Community (SPC)

The Pacific Community (SPC) is the principal scientific and technical organisation of the Pacific region, established by treaty in 1947 with the signing of the Agreement Establishing the South Pacific Commission (the Canberra Agreement).

SPC has our headquarters in Noumea, New Caledonia and has regional offices in Fiji, the Federated States of Micronesia and Vanuatu, as well as an office in France. SPC works across the Pacific and has staff in nearly all of our Pacific Island Country and Territory members.

SPC works for the well-being of Pacific people through the effective and innovative application of science and knowledge and is guided by a deep understanding of Pacific Island contexts and cultures. Our unique organisation covers more than 20 sectors and is renowned for knowledge and innovation in such areas as fisheries science, public health surveillance, geoscience and conservation of plant genetic resources for food security.

For more information about SPC and the work that we do, please visit our website: <https://www.spc.int/>.

1.2 SPC's procurement activities

SPC's procurement activities are guided by the principles of high ethical standards, value for money, open competition and social and environmental responsibility and are carried out under our Procurement Policy.

SPC's *Procurement Policy* provides the framework for ensuring that SPC obtains the best value for its purchases, in terms of both cost and quality; demonstrates financial probity and accountability to its members and development partners; manages and prevents the potential for conflicts of interest; reduces its environmental impact and manages any other risks.

At SPC, all procurement follows the same main steps: planning; statement of needs; requisition; solicitation; evaluation; award; receipt; and payment. Different procedures apply depending on the value of the goods, services and works to be procured.

For further information or enquiries about SPC's procurement activities, please visit the procurement pages on our website: <https://www.spc.int/procurement> or email: procurement@spc.int.

1.3 SPC's Request for Proposal (RFP) Process

At SPC, procurement valued at more than EUR 45,000 must be advertised through a Request for Proposal (RFP) with any bids received evaluated by SPC's Procurement Committee to determine the offer that provides the best value for money.

This RFP sets out SPC's requirements and it asks you, as a bidder, to respond in writing in a prescribed format with pricing and other required information. The RFP contains detailed instructions and templates to enable you to submit a compliant bid. It sets out the overall timetable; it confirms the evaluation criteria that SPC will use to evaluate proposals; it explains the administrative arrangements for the receipt of the bids; and it sets out how bidders can request further information.

Your participation confirms your acceptance of SPC's conditions of participation in the RFP process.

Part 2: INSTRUCTIONS TO BIDDERS

2.1 Background

SPC invites you to submit a bid to deliver the goods as specified in [Part 3](#).

SPC has advertised this RFP on its website and may send it directly to potential vendors. The same specifications, submission and other solicitation requirements will be provided to all vendors.

SPC has compiled these instructions to guide prospective bidders and to ensure that all bidders are given equal and fair consideration.

Please read the instructions carefully before submitting your bid. For your bid to be considered, you must provide all the prescribed information by the closing date and in the format specified.

2.2 Submission instructions

Your submission must be clear, concise and complete and should only include information that is necessary to respond effectively to this RFP. Please note that you may be marked down or excluded from the procurement exercise if your submission contains any ambiguities or lacks clarity.

Your proposal must include the following documents (annexes of [Part 5](#) of the RFP):

- a) Bidder's Letter of Application (Annex 1);
- b) Conflict of Interest Declaration (Annex 2);
- c) Information about the bidder and Due diligence (Annex 3);
- d) Technical proposal submission form (Annex4);
- e) Financial proposal submission form (Annex 5).

Your proposal must be submitted in **two separate emails**.

You must submit your **Technical proposal** (Annexes 1 to 4 and all their supporting documents) in English as an attachment to one email. No financial information may appear in the technical proposal.

You must submit your **Financial proposal** (Annex 5) in a separate email. All prices in the proposal must be presented in USD. Your Financial proposal is to be password protected. SPC will request the password in the event that it is required.

Both emails are to be sent to procurement@spc.int with the subject line of your email as: **Submission RFP24-6224**.

Your proposal must be received no later than **5/05/2024 by 11.45pm Fiji Time**.

SPC will send a formal acknowledgement to each proposal received before the deadline.

SPC reserves the right to exclude from consideration any proposal not received by the deadline, with incomplete information or in incorrect form.

2.3 Clarifications

Pre-Bid Meeting

A Pre-bid Meeting will be arranged by SPC Procurement Team. The pre-bid meeting will be undertaken in Hybrid virtually and in person at a confirmed location. Bidders who are interested to attend the pre-bid meeting must register their attendance through the SPC procurement email (procurement@spc.int) by **4pm**,

Fiji Time on 24th March 2024.

You may submit questions or seek clarifications on any issue relating to this RFP. The questions are to be submitted in writing to procurement@spc.int with the subject line: **Clarification RFP24-6224**. The deadline for submission of clarifications is **19/04/2024 by 11.45pm, Fiji Time**.

Details will be kept of any communications between SPC and bidders. This assists SPC to ensure transparency of the procurement process. While SPC prefers written communication in the RFP process, at any point where there is phone call or other conversation, SPC will keep a record or a file note of the exchange with prospective bidders.

2.4 Evaluation

Validity

Each proposal will be assessed for compliance with the submission requirements by the Bids Opening Committee. At this stage, basic due diligence will also be undertaken.

To assist in the examination, evaluation and comparison of proposals, SPC may ask the bidder for clarification of its proposal or additional information. The request for clarification will be in writing.

Technical

All valid proposals will be assessed against the technical evaluation criteria set out in Part 4. The criteria are provided with weighted scores according to the relative importance of each. SPC will not change the evaluation criteria set out in the RFP at any stage of the procurement process. Any changes in the evaluation criteria will result in the RFP process being re-issued.

Bidders are expected to familiarise themselves with local conditions and take these into account in preparing their proposal. Where minimum qualifications are set as specific evaluation criteria (which may include educational qualification, professional accreditation or certification, licensing, experience and expertise), proposals submitted must necessarily meet these criteria.

Financial

Any bids that pass the minimum technical evaluation requirements will pass onto financial evaluation.

During the financial evaluation, if there is a discrepancy between the unit price and the total price, the lower price shall prevail. If there is a discrepancy between words and figures the amount in words will prevail.

The total cost of the proposal must be submitted inclusive of taxes in accordance with the applicable legislation, and is not subject to revision.

2.5 Contract award

The purpose of this RFP is to implement Preferred Supplier Agreements (PSAs) based on work areas. Initial contract will be for one (1) year and can be renewed for three (3) more years based on performance.

SPC may award the contract once the Procurement Committee has determined that a bidder has met the prescribed requirements and the bidder's proposal has been determined to be the most responsive to the RFP documents, provide the best value for money and best serve the interests of SPC.

SPC's [General Terms and Conditions of Contract](#) will apply to any contracts awarded under this RFP, unless otherwise agreed. Any requested changes to the General Terms and Conditions of Contract must be foreshadowed in the submission. Any requested changes to the General Terms and Conditions of Contract must be foreshadowed in the submission. In the absence of requests for changes, the General Conditions of Contract and the terms of the PSA contract shall be deemed to be known, understood, and accepted by the bidder. A sample PSA is attached to this RFP.

The award of the contract will be made by contract signed and dated by both parties.

2.6 Key dates

Please see the proposed procurement timetable in the table below. This timetable is intended as a guide only and while SPC does not intend to depart from the timetable, it reserves the right to do so at any stage.

STAGE	DATE
RFP advertised	14/03/2024
Pre-bid meeting - Pohnpei	TBC
Pre-bid meeting - Chuuk	TBC
Deadline for seeking clarification	19/04/2024
RFP Closing Date	5/05/2024
Award of Preferred Supplier Agreement	30/06/2024

2.7 Legal and compliance

Child and vulnerable adult protection: SPC is committed to the well-being of children and vulnerable adults. All SPC contractors are required to commit to the principles of SPC's Child and Vulnerable Adult Protection Policy ([XI.G Manual of Staff Policies](#)). Breach of this requirement can result in SPC terminating any contract with a successful bidder. Any allegations of potential misconduct in relation to this RFP involving children or vulnerable adults should be sent to complaints@spc.int.

Confidentiality: Unless otherwise agreed by SPC in advance or where the contents of the RFP are already in the public domain when **shared** with the bidder, bidders shall at all times treat the contents of the RFP and any related documents as confidential. SPC will also treat the information it receives from the bidders as confidential.

Conflict of interest: Bidders must take all necessary measures to prevent any situation of conflict of interest. You must notify SPC in writing as soon as possible of any situation that could constitute a conflict of interest during the RFP process. If you have any familial connection with SPC staff, this must be declared, and approval will then be sought for you to engage in the RFP process. Breach of this requirement can result in the exclusion of the bidder from the RFP process or in SPC terminating any contract with a successful bidder.

Cost of preparation of proposals: Under no circumstances will SPC be liable for any proposal submission costs, expenditure, work or effort that you may incur in relation to your provision of a proposal (including if the procurement process is terminated or amended by SPC).

Currency, validity, duties, taxes: Unless specifically otherwise requested, all proposals should be in USD and must be net of any direct or indirect taxes and duties and shall remain valid for 120 days from the closing date. The successful bidder is bound by their proposal for a further 60 days following notification they are the preferred bidder so that the contract may be awarded. No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during this period.

Eligibility: Bidders are required to disclose to SPC whether they are subject to any sanction or temporary suspension imposed by any international organisation, or whether they are subject to bankruptcy proceedings. You may not be bankrupt or suspended, debarred, or otherwise identified as ineligible by any international organisation. Failure to disclose such information may result in debarment and termination of any contract issued to the bidder by SPC.

Fraud and corruption: SPC has zero tolerance for fraud and corruption. All contractors have an obligation to report potential fraud and corruption. Breach of this requirement can result in the exclusion of the bidder

from the RFP process or in SPC terminating any contract with a successful bidder. Allegations of potential misconduct by an SPC staff member or contractor involving fraud or corruption can be sent to complaints@spc.int.

Good faith: The information in this RFP is provided by SPC in good faith. No representation, warranty, assurance or undertaking (express or implied) is or will be made, and no responsibility or liability will be accepted by SPC in relation to the adequacy, accuracy, completeness or reasonableness of this RFP or any information provided by SPC in relation to this RFP.

Modifications: Any clarifications, corrections or modifications will be published on the SPC website prior to deadline. In the event a bidder has submitted a bid before the clarification, correction or modification, the bidder will be informed and may modify the bid. The modified bid will still need to be received before the deadline.

No offer of contract or invitation to contract: This RFP is not an offer to contract or an invitation by SPC to enter into a contract with you.

Privacy: The bidder is to comply with the requirements of applicable legislation and regulatory requirements in force for the use of personal data that is disclosed for the purposes of this RFP. SPC will handle any personal information it receives under the RFP in line with its [Privacy Policy](#), and the [Guidelines for handling personal information of bidders and grantees](#).

Right to amend, seek clarity, withdraw, not award: SPC reserves the right to: (1) amend, add to or withdraw all or any part of this RFP at any time, or to re-invite bids on the same or any alternative basis; (2) seek clarification or documents in respect of any bidder's submission; (3) choose not to award a contract as a result of this RFP; (4) make whatever changes it sees fit to the timetable, structure or content of the procurement process, depending on approvals processes or for any other reason. Please note that while SPC will not change the evaluation criteria set out in the RFP without the RFP process being re-issued, SPC does reserve the right at the time of award of contract to vary the quantity of services and goods specified in the RFP and to accept or reject any proposal at any time prior to award of the contract without incurring any liability to the affected bidder or any obligation to inform the affected bidder/s of the grounds for SPC's action.

Right to disqualify: SPC reserves the right to disqualify: (1) any bidder that does not submit a proposal in accordance with the instructions in this RFP; (2) any bidder that misrepresents information to SPC; (3) any bidder that directly or indirectly canvasses any SPC employee concerning the award of a contract.

Use of material: Bidders shall not use the contents of the RFP or any related material for any purpose other than for the purpose of considering submitting, or submitting, a bid to SPC.

Warranty, representation, assurance, undertaking: The bidder acknowledges and agrees that no person has any authority to give any warranty, representation, assurance or undertaking on behalf of SPC in connection with any contract which may (or may not) follow on from this RFP process.

2.8 Complaints process

Bidders that consider they were not treated fairly during any SPC procurement process may lodge a protest. The protest should be addressed to complaints@spc.int. The bidder must provide the following information: (1) full contact details; (2) details of the relevant procurement; (3) reasons for the protest, including how the alleged behaviour negatively impacted the bidder; (4) copies of any documents supporting grounds for protest; (5) the relief that is sought.

Part 3: Specification of Goods

A. Background/context

The Islands of Fefen, Piis Paniu and Etten in the Chuuk Lagoon have been identified for electrification by CPUC through the Chuuk State Energy Work group with funding support from the EU FSM Sustainable Energy Project and the DFAT from Australia. The electrification efforts are also supported through National Government and Chuuk State Government.

The proposed works for the three islands is expected to commence in June 2024 with target completion by mid-2025 at the latest.

The RFP screening process will enable SPC to work with Preferred Suppliers and tailor contracts for provision of goods to best align Preferred Supplier capacity with project needs. Multiple Implementation Contracts can be drawn from each PSA over the course of the agreement (valid for up to four years). The goods may be required by other projects as well in any state of FSM as this procurement is targeting long term preferred supplier agreements.

The following categories (Lots) of materials will be required.

Lot	Category
1	Hand tools, equipment's, and assortments
2	Powered Tools
3	Sand and Gravel
4	Lumber
5	Other Building Construction Materials
6	Internal House Wiring Materials
7	Solar Street Lights
8	Prepaid Meters
9	Distribution Network items

Bidders do not need to bid on all Lots, though are encouraged to bid on all Lots that align with their business capability and experience. Bidders with competitive technical and financial scores in multiple Lots will be highly regarded. At a minimum, bidders must include pricing for all shipping option to Chuuk.

For each Lot bid upon, please include unit prices for as many items as possible, taking note of the approximate quantities required should any bulk order discounts be available.

B. List of Goods

Please see the **Annex 4. Technical Proposal Item List** Excel file for a list of all materials that will and may be procured under a PSA agreement. The material list is also available as a PDF document in Annex A to this Specification of Goods. To give the bidder an idea of expected scale, approximate combined quantities have moderate to high confidence in the item being required at or near that given quantity. All other listed items may be required, though approximate quantities have yet to be determined.

SPC will specify the exact list of goods required through subsequent Implementation Contracts based on TA recommendation, availability, compatibility, perceived quality and cost.

An explanation of what information would be expected for each item bid upon is provided below, as per column headings in Annex 4.

➤ Availability of item (Yes/No)

Advise typical availability of item in Store.

- Yes – means that the items are available in Store at point of sale (POS).

➤ No - means that the Items are not available and will need to be ordered Alternative

If the specified item is unavailable, and or if bidder has alternative option that may satisfy the project requirements, please enter details of the alternative.

➤ Delivery Lead time

Delivery lead time is the period between when an order is placed and when that order is delivered to the Chuuk Public Utilities Corporation (CPUC) compound in Weno, Chuuk State in the Federated states of Micronesia. For interested bidders out of Chuuk, FSM, delivery point will be to the wharf in Weno Chuuk state and in adherence to Part D - Delivery Requirements of this RFP.

➤ Product Specifications

Please enter any other associated information regarding the item, such as brand, type, make, model, specifications, warranty, auxiliary items, country of origin, etc.

➤ Compliance or Additional information:

Where applicable – selected items like electrical equipment's will require some form of compliance to certain standards and whether this is compliant or not. Please enter brief justification for any non-compliance item that you are proposing.

Other items that does not have a compliance requirement, Bidders are requested to provide as much details as possible on the quality and durability of the material offered. Bidders are encouraged to provide supporting catalogues and pamphlets if available of the product.

C. Functional specifications

General requirements

Materials procured through contracts that eventuate from this RFP must be of a high structural integrity and quality and able to withstand hot and corrosive Pacific Island environments for an effective design life

of at least 20 years.

In the *Annex 4. Technical Proposal Item List* Excel file, please enter information about each proposed item including applicable US compliance, brand/make, model/type, availability, included accessories/fixings and any other relevant information and specifications. If the item is unavailable, bidders are welcome to suggest an alternative with supporting information.

➤ Lot 1. Hand tools, equipment's, and assortments

These are all tools, equipment's and associated accessories used for general carpentry and trenching works.

➤ Lot 2. Powered Tools

All electrical appliances are to be to standard voltage of 120 or 240v single phase of 60Hz frequency.

➤ Lot 3. Sand and Gravel

Sand and gravel are to be of construction grade.

➤ Lot 4. Lumber

These are lumber materials needed for the respective buildings that are to be renovated and/or constructed in Fefen, Piis Paneu and Etten in Chuuk but could be needed in other states in the future. Lumber has to be Pressure treated with preservative chemicals for protection against termites, rot and fungal decay.

➤ Lot 5. Other Building Construction Materials

This lot refers to all the general materials and accessories needed for building construction works in Fefen, Piis Paneu and Etten in Chuuk but could be needed in other states in the future.

Lot 6. Internal House Wiring Materials

These are all the wiring materials, lighting fixtures, switches, breakers and accessories for the wiring of 764 houses across Fefen, Etten and Piis Paneu in Chuuk State and potentially in other states in the future.

➤ Lot 7 – Solar Street Lights

This lot refers to solar streetlights of IP65 streetlight LED lamps with a wide angle of view and rating of at least 35 Watts and 125 LM/W. The offer is to also include 5-meter galvanized steel poles with a minimum thickness of not less than 2mm to mount the streetlights on. The poles should be rated for marine environments and to resist a design wind speed of 110mph.

➤ Lot 8. Energy Meters

The Meter will have to be of the following characteristics - prepaid meters 240V (split-phase), 60Hz; located at the house of each user; service-based, energy-based and time-of-use (TOU) tariffs; class II; and has LCD screen with LED indicator features.

➤ Lot 9. Distribution Network items

Lot 9 covers all -underground medium and low voltage cables, pillar boxes, manholes, earthing, trenching equipment's and accessories for the distribution network grid in Fefen, Piis Paniu and Etten in Chuuk State. These also include all the supporting trenching equipment for the underground cabling works. This being a preferred supplier request, the items could be required in other states as well.

D. Delivery Requirements

1. The bidder is required to provide a description of their procurement process detailing the clearance of items from customs. Depending on a case-by-case scenario, The Government of FSM may support the local vendor in terms of custom clearance.
2. The bidder is to ensure that all components are packaged and successfully transported to the main wharf in Weno Chuuk state.
3. A description of the proposed supply chain should be provided detailing the shipping schedules, including ETD from country of supply and ETA at final destination.
4. DPU ICC 2020

Quality control

Implementation Contracts greater than USD\$200,000 in value for certain products may be required an inspection and verification prior to packing and shipping. The inspection must be agreed in advance between SPC and the Preferred Supplier and be suitably experienced and qualified to perform the necessary quality and compliance checks and issue conformance certificates confirming compliance with the Specification of Goods as per the applicable Implementation Contract.

Implementation Contracts less than USD\$200,000 in value will require vigilant pre-shipment quality checks by the Preferred Supplier.

For all goods shipped, the Preferred Supplier is to provide photos of all bulk items and also packed containers immediately prior to closing and locking for shipment.

SPC staff may choose to perform pre-shipping quality checks for any value contract.

Warranty requirements

The bidders should clearly state the warranty period for the items with a minimum being the factory warranty when applicable.

Reporting arrangements

The supplier will provide all necessary transport documents – bill of lading, packing list, insurance certificate, photos of bulk items and packed containers prior to closing and locking doors – as soon as they are available.

The supplier must meet FSMs biosecurity and quarantine requirements for all goods imported into the country. The bidder must meet other relevant FSM's quarantine arrangement in the case of an overseas supplier.

The supplier is expected to work with the SPC nominated representative onsite in assisting with the clearance from port during inspection of the goods.

US certifications for applicable items must also be provided prior to shipping.

Timelines

SPC intend to establish multiple contracts with Preferred Suppliers (under framework PSAs) depending on their experience, capabilities, availability, inventory, quality of materials, and the scope to be undertaken. It is expected that PSAs with eligible Preferred Suppliers will be signed mid-2024, with the first bills of quantities confirmed in the first round of Specifications of Goods developed under Implementation Contracts commencing right after the award.

SPC's PSA mechanism enables an initial agreement duration of up to 12-months, with renewal for later Implementation Contracts possible under the same PSA for an additional three years (up to four years maximum PSA validity period) dependent on Preferred Supplier performance and the need for their goods provision later in the project(s). Goods ordered under the PSA are to be delivered no later than 6 months from placement of order.

Price Review

Prices quoted under the PSA are to remain fixed for a 12-month period from PSA signing. Preferred Suppliers will have the opportunity to request a review and amend their pricing every 12 months thereafter, if deemed appropriate via market comparison and agreed with SPC.

If there is a change in the Price within the 12-month review period for reasons beyond the Preferred Supplier's control, SPC should be advised promptly and upon approval by SPC the contract rate shall be amended.

Scope of bid price and schedule of payments

1. The rates quoted by the bidder:
 - Should represent best value for money.
 - Should be valid and remain fixed for a period of one year from the date of award of PSA.
 - Must be inclusive of all taxes (listed separately) though inclusive of insurance, charges and other associated expenses.
2. Payment shall be made in accordance with the provisions of an Implementation Contract with SPC upon submission of invoices by the Preferred Supplier.
3. Bidder is requested to specify the preferred schedule of payments and terms acceptable, noting that generally, SPC will not enter into arrangements requiring a 100% advance payment.
4. Terms of payment shall be in accordance with the provisions of Article 10 of the SPC General Conditions.
5. Payment for supply and delivery of goods will typically be based on below milestones:

Invoice #	Milestone/Output	Deadline
1	Submission of updated delivery schedule	1 week within contract signing)
2	Submission of freighting documents and applicable certifications (AS/NZS, pre-shipping quality check, other)	TBC
3	Delivery, quality check and acceptance of goods at destination	No later than than 6 months from placement of order
4	10% final payment as performance security for orders over 200,000 USD	30 days from acceptance of delivery

Part 4: PROPOSAL EVALUATION MATRIX

4.1 Evaluation criteria & Score Weight

A two-stage procedure will be utilised to evaluate the proposals, with evaluation of the **Technical proposal** being completed prior to any **Financial proposal** being opened and compared.

The competencies which will be evaluated are detailed in [Part 3](#).

The evaluation matrix below also reflects the obtainable score specified for each evaluation criterion (technical requirement) which indicates the relative significance or weight of the items in the overall evaluation process.

The technical component, which has a total possible value of 700 points, will be evaluated using the following criteria.

Evaluation criteria	Score Weight (%)	Points obtainable
Mandatory requirements		
<p>E-mail 1 (technical submission):</p> <ul style="list-style-type: none"> a) Bidder’s Letter of Application (Annex 1) b) Conflict of Interest Declaration (Annex 2); c) Information about the bidder and Due diligence (Annex 3); d) Technical proposal submission form (Annex4); <ul style="list-style-type: none"> o Valid Business Licence o organisational brief (maximum 1 page) stating their business model, areas of specialisation and applicable institutional experience. e) Completed Annex 4 excel document <p>E-mail 2 (financial submission):</p> <ol style="list-style-type: none"> 1. Financial Proposal Submission Form, PDF and editable Excel file (Annex 5) – password protected. 		Bidders will be disqualified if any of the requirements are not met
Technical requirements		
Experience:		
Evidence of at least 5 years’ experience in supply of similar items to FSM (at least 2 contracts; contracts with SPC should also be included).	30%	210
Functional Specification		
Compliance with functional requirements as stated in the Specification of Goods, including compatibility, availability, brand, quality and origin of goods.	30%	210
Risk/Mitigation measures:		

<p>Bidder to identify potential risks for the supply and delivery of the materials and fittings, likelihood of these risks and effective measures to mitigate these risks. Please prepare a risk matrix identifying the risks related to the supply chain for this procurement and provide mitigating measures.</p> <ul style="list-style-type: none"> ○ Delivery time - <i>Capability to deliver to specified Chuuk within six months of Implementation of order from Contract signing</i> ○ Replacements and Warranties – where applicable ○ Alternative items – where applicable <p>Any other Risk mitigation measure worth mentioning</p>	30%	210
Delivery Time and Experience		
<p>Capability to deliver to specified Chuuk within six months of Implementation Contract signing.</p> <p>Proven experience shipping goods to FSM and specifically Chuuk</p>	10%	70
Total Score	100%	700
Qualification score	70%	490

4.2 Financial evaluation

The financial component of the proposal will be scored on the basis of overall costs for the delivery of the goods and financial incentives and benefits provided to SPC. The lowest financial proposal will be awarded maximum 300 points and other financial offers and incentives will be awarded points as per the formula below:

$$\text{Financial Proposal score} = (\text{Lowest Price} / \text{Price under consideration}) \times 300$$

Part 5: PROPOSAL SUBMISSION FORMS

Annex 1: BIDDER'S LETTER OF APPLICATION

Dear Sir /Madam:

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply the required goods for the sum as may be ascertained in accordance with the Financial Proposal attached herewith and made part of this proposal.

We acknowledge that:

- SPC may exercise any of its rights set out in the Request for Proposal documents, at any time;
- The statements, opinions, projections, forecasts or other information contained in the Request for Proposal documents may change;
- The Request for Proposal documents are a summary only of SPC's requirements and is not intended to be a comprehensive description of them;
- Neither the lodgement of the Request for Proposal documents nor the acceptance of any tender nor any agreement made subsequent to the Request for Proposal documents will imply any representation from or on behalf of SPC that there has been no material change since the date of the Request for Proposal documents, or since the date as at which any information contained in the Request for Proposal documents is stated to be applicable;
- Excepted as required by law and only to the extent so required, neither SPC, nor its respective officers, employees, advisers or agents will in any way be liable to any person or body for any loss, damage, cost or expense of any nature arising in any way out of or in connection with any representations, opinions, projections, forecasts or other statements, actual or implied, contained in or omitted from the Request for Proposal documents.

We undertake, if our proposal is accepted, to commence and complete delivery of all items in the contract within the time frame stipulated.

We understand that you are not bound to accept any proposal you may receive and that a binding contract would result only after final negotiations are concluded on the basis of the Technical and Financial Components proposed.

For the Bidder: *[insert name of the company]*

Signature:

Name of the Bidder's representative: *[insert name of the representative]*

Title: *[insert Title of the representative]*

Date: *[Click or tap to enter a date]*

Annex 2: CONFLICT OF INTEREST DECLARATION

INSTRUCTIONS TO BIDDERS

What is a conflict of interest?

A conflict of interest may arise from economic or commercial interests, political, trade union or national affinities, family, cultural or sentimental ties, or **any other type of relationship or common interest between the bidder and any person connected with the contracting authority** (SPC staff member, consultant or any other expert or collaborator mandated by SPC).

Always declare a conflict

The existence of a potential or apparent conflict of interest does not necessarily prevent the bidder concerned from taking part in a tender process. **However, the declaration of the existence of such a conflict by the persons concerned is essential and allows SPC to take appropriate measures to mitigate it and prevent the associated risks.**

Bidders are therefore invited to declare any situation, fact or link which, to their knowledge, could generate a real, potential or apparent conflict of interest.

Declaration at any time

Conflicts of interest may arise at any time during the procurement process or the implementation of a contract (e.g. new partner in the project) or as a result of a change in personal life (e.g. marriage, inheritance, financial transaction, creation of a company). If such a relationship is found and could be perceived by a reasonable person as likely to influence a decision, a declaration of the situation is necessary. In case of doubt, a conflict situation must be declared.

Declaration for any person involved

A declaration must be completed for each person involved in the tender (principal representative of the bidder, possible subcontractors, consultant, etc.)

Failure

Failing to declare a potential conflict of interest may result in the bidder being refused a contract or placed on SPC's list of non-responsible suppliers.

DECLARATION

I, the undersigned, *[name of the representative of the Bidder]*, acting in the name and on behalf of the company *[name of the company]*, declare that:

<input type="checkbox"/>	To my knowledge, I am not in a conflict-of-interest situation
<input type="checkbox"/>	There is a potential conflict of interest with regard to my <i>[Choose an item]</i> . relationship with <i>[name of the person concerned]</i> in his or her capacity as <i>position/role/personal or family link with the person concerned</i> , although, to the best of my knowledge, this person is not directly or indirectly involved in any stage of the procurement process
<input type="checkbox"/>	I may be in a conflict of interest with regard to my <i>[Choose an item]</i> relationship with <i>[name of the person concerned]</i> in his or her capacity as <i>position/role/personal or family link with the person concerned</i> , as this person is, to the best of my knowledge, directly or indirectly linked to the procurement process
<input type="checkbox"/>	To my knowledge, there is another situation that could potentially constitute a conflict of interest: <i>[Describe the situation that may constitute a conflict of interest]</i>

In addition, I undertake to:

- declare, without delay, to SPC any situation that constitutes a potential conflict of interest or is likely to lead to a conflict-of-interest;
- not to grant, seek, obtain or accept any advantage, whether financial or in kind, to or from any person where such advantage constitutes an unfair practice or an attempt at fraud or corruption, directly or indirectly, or constitutes a gratuity or reward related to the award of the contract;
- to provide accurate, truthful and complete information to SPC in connection with this procurement process.

I acknowledge that I and/or my company and/or my business partners who are jointly and severally bidding on the RFP *[SPC Reference]* may be subject to sanctions such as being placed on SPC's list of non-responsible vendors, if it is established that false statements have been made or false information has been provided.

For the Bidder: *[insert name of the company]*

Signature:

Name of the representative: *[insert name of the representative]*

Title: *[insert Title of the representative]*

Date: *[Click or tap to enter a date]*

Annex 3: INFORMATION ABOUT THE BIDDER AND DUE DILIGENCE

Please complete the following questionnaire and provide supporting documents where applicable.

VENDOR INFORMATION				
Are you already registered as an SPC vendor?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
1. Please provide information related to your entity.				
Company name	[Enter company name]		Address	[Enter address]
Director/CEO	[Enter name of the executive person]		Position	[Enter position of the executive person]
Business Registration/License number	[Enter company registration/license number (or tax number)]			
Date of business registration	[Enter date of business registration]			
Country of business registration	[Enter country of business registration]			
Status of the entity:				
<input type="checkbox"/> For-profit entity (company), <input type="checkbox"/> NGO, <input type="checkbox"/> International organisation, <input type="checkbox"/> Government body, <input type="checkbox"/> University, <input type="checkbox"/> Association, <input type="checkbox"/> Research Institute, <input type="checkbox"/> Other: [insert details]				
2. Please provide relevant documentation to support and verify the legal existence of the entity, the authority of its officer and proof of its address, such as:				
<input type="checkbox"/> Delegation of authority or power of attorney document <input type="checkbox"/> Certificate of business registration/license <input type="checkbox"/> Memorandum, Articles or Statutes of Association <input type="checkbox"/> Telephone, water, or electricity bill in the name of the entity <input type="checkbox"/> Bank account details bearing the name of the entity				
3. How many employees does your company and its subsidiaries have?			[provide answer]	
4. Do you have professional insurance against all risks in respect of your employees, sub-contractors, property and equipment?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'No', what type of business insurance do you have?			[provide answer]	
5. Are you up to date with your tax and social security payment obligations?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'No', please explain the situation:			[Provide details]	
6. Is your entity regulated by a national authority?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please specify the name:			[Insert name of the national regulation authority]	
7. Is your entity a publicly held company?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Does your entity have a publicly available annual report?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please send SPC your audited financial statement from the last 3 financial years if available				

DUE DILIGENCE					
9. Does your entity have foreign branches and/or subsidiaries?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you answered 'yes' to the previous question, please confirm the branches:					
• Head Office & domestic branches			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
• Domestic subsidiaries			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
• Overseas branches			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
• Overseas subsidiaries			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
10. Does your entity provide financial services to customers determined to be high risk including but not limited to:					
Foreign Financial Institutions	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Casinos	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Cash Intensive Businesses	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Foreign Government Entities	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Non-Resident Individuals	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Money Service Businesses	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Other, please provide details:			[Provide details]		
11.If you answered 'yes' to any of the boxes in question 10, does your entity's policies and procedures specifically outline how to mitigate the potential risks associated with these higher risk customer types?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please explain how:			[Provide explanation]		
12.Does your entity have a written policy, controls and procedures reasonably designed to prevent and detect fraud, corruption, money laundering or terrorist financing activities?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please send SPC your policy in English.					
If 'No', what process does your entity have in place to prevent and detect money laundering or terrorist financing activities?				[provide answer]	
13.Does your entity have an officer responsible for anti-corruption, or anti-money laundering and counter-terrorism financing policy?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please state that officer's contact details:			[Insert name and contact details]		
14.Has your entity or any of its current or former directors or CEOs ever filed for bankruptcy?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please provide details:			[Provide details]		
15.Has your entity or any of its current or former directors or CEOs ever been the subject of any investigations or had any regulatory or criminal enforcement actions resulting from violations of any laws or regulations, including those relating to money laundering or terrorism financing?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please provide details:			[Provide details]		

SOCIAL AND ENVIRONMENTAL RESPONSIBILITY (SER)

16.Does your entity have a written policy, controls and procedures to implement its Social and Environmental Responsibility (SER) commitments?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please send SPC your policy in English.					
If 'No', what process does your entity have in place to ensure your social and environmental responsibility?				[provide answer]	
Does your Policy or Process cover the followings?					
<input type="checkbox"/> Child protection <input type="checkbox"/> Human rights <input type="checkbox"/> Gender equality <input type="checkbox"/> Social inclusion <input type="checkbox"/> Sexual harassment, abuse or exploitation <input type="checkbox"/> Environmental responsibility					
Please, outline the major actions you have undertaken in these areas:			[provide answer]		
17.Does your entity have an officer responsible for Social and Environmental Responsibility (SER)?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If 'Yes', please state that officer's contact details:			[Insert name and contact details]		

SUPPORTING DOCUMENTS (where relevant)

• Business registration/license proof	<input type="checkbox"/>
• Bank account details document	<input type="checkbox"/>
• Address of the entity and Authority of officer proofs	<input type="checkbox"/>
• Audited financial statement from the last 3 financial years	<input type="checkbox"/>
• Fraud, corruption, anti-money laundering and counter terrorist financing Policy	<input type="checkbox"/>
• SER Policy	<input type="checkbox"/>

I declare that the particulars given herein above are true, correct and complete to the best of my knowledge, and the documents submitted in support of this form are genuine and obtained legally from the respective issuing authority.

I declare that none of the funds received or to be received by my company will be used for criminal activities, including financing terrorism or money laundering.

By sending this declaration to SPC, I agree that my business and personal information may be used by SPC for due diligence purposes. I also understand and accept that SPC will treat any personal information it receives in connection with my proposal in accordance with its [Privacy Policy](#), and the [Guidelines for handling personal information of bidders and grantees](#).

For the Bidder: *[insert name of the company]*

Signature:

Name of the representative: *[insert name of the representative]*

Title: *[insert Title of the representative]*

Date: *[Click or tap to enter a date]*

Annex 4: TECHNICAL PROPOSAL SUBMISSION FORM

The Technical Proposal Submission Form is a table that includes the technical criteria (set out in Part 3) on which bidders will be scored and allows the bidder to respond to them. This table is then used by the technical evaluation committee to score the technical proposals received.

Bidders may choose to bid either in part of whole depending on the packages or lots that best suit their respective business capability and experience. Bidders must include shipping costs to the identified port of delivery for the respective Packages.

Mandatory Requirements	
E-mail 1 (technical submission)	
Letter of application: Annex 1	Check if submitted with the technical proposal <input type="checkbox"/>
Conflict of interest declaration: Annex 2	Check if submitted with the technical proposal <input type="checkbox"/>
Completed information about the bidder and due diligence form: Annex 3	Check if submitted with the technical proposal <input type="checkbox"/>
Technical proposal submission Form: Annex 4 – use Excel version attached or template below	Check if submitted with the technical proposal <input type="checkbox"/>
Valid Business Registration	Check if submitted with the technical proposal <input type="checkbox"/>
Technical Requirements	
Evaluation criteria	Response by Bidder
Experience	
Evidence of at least 5 years' experience in supply of similar items to FSM (at least 2 contracts; contracts with SPC should also be included).	[Bidder's answer]
Functional Specification	
Compliance with functional requirements as stated in the Specification of Goods, including compatibility, availability, brand, quality and origin of goods.	[Bidder's answer]
Risk/Mitigation measures:	
PrBidder to identify potential risks for the supply and delivery of the materials and fittings, likelihood of these risks and effective measures to mitigate these risks. Please prepare a risk matrix identifying the risks related to the supply chain for this procurement and provide mitigating measures. <ul style="list-style-type: none"> ○ Delivery time - <i>Capability to deliver to specified Chuuk within six months of Implementation of order from Contract signing</i> ○ Replacements and Warranties – where applicable ○ Alternative items – where applicable Any other Risk mitigation measure worth mentioning	[Bidder's answer]
Delivery Time and Experience	
Capability to deliver to specified Chuuk within six months of Implementation Contract signing. Proven experience shipping goods to FSM and specifically Chuuk	[Bidder's answer]

Lot 1 - Hand tools, equipment and assortments	Availability of Item in Chuuk FSM (Y/N)	Alternative	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
22" Handsaw				
12" Tenon Saw				
6.5" coping saw				
22" bow saw				
12" hacksaw frame and blade				
18" machete				
wheelbarrow - load capacity of 130kg or 287 lbs				
Spade Shovel - 47" handle x 14 gauge				
Flat Nose Shovel - 47" handle x 14 gauge				
trenching spade - 47" handle x 14 gauge				
sickle - 47" handle x 14 gauge				
hoe - 47" handle x 14 gauge				
Concrete Placer 24"-36"				
Concrete Float 24"-48"				
Concrete Broom 24"				
Trowel 4"-6"				
sledgehammer				
Axe				
pick axe				
sharpening stone				
Step ladder - 6ft				
Step ladder - 10ft				
Extension Ladder - 16ft				
Extension Ladder - 28ft				
Scaffolding				
rigging blocks				
ropes 1/2"				
ropes 9/16"				
ropes 5/8"				
ropes 3/4"				
ropes (other sizes)				
rainboots or gum boots				
raincoat				
safety boots				
safety helmets				
safety vests				
safety goggles				
utility work gloves				

cotton gloves				
Safety and Warning signage				
Safety cones				
Safety fencing				
Ear plugs				
30" crowbar				
sheet metal cutter				
cement trowels				
framing square				
4" paint brush				
2" paint brush				
3" paint brush				
9" Roller				
9" Roller Handle				
9" Roller Tray				
digging bar				
measuring tape				
measuring wheel				
pry bar				
carpenter pencil				
scraper				
hammer				
48" level				
screw driver				
plier				
mallet				
cutter				
adjustable wrench				
pipe wrench				
plane				
steel square				
utility knife				
sander				
Chain block				
Chain block lever Hoist				
lifting tripod				
R-13 Pink Kraft Fiberglass Insulation 15" x 32'				
3'x6'-8" Hollow core Interior Door				
3-1/2 in. Zinc-Plated Heavy- Duty Tee Hinge for doors				
12" Strap hinge for doors				
12" Cane bolt for doors				

Lot 2 - Powered tools	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
62 CC 28" 2 stroke petrol chainsaw				
30 CC 2 Stroke Petrol brushcutter with Bike Handle				
52 CC 2 Stroke Petrol Jackhammer				
120/240v single phase electric rotary hammer drill - 16"				
<i>Drill bit set (25 pcs) - Masonry</i>				
<i>Drill bit set (25 pcs) - Wood</i>				
<i>Drill bit set (25 pcs) - Steel</i>				
120/240v single phase Cordless drill kit 36V, 138Nm Charger & 2 batteries				
<i>Hole saw set (6pcs/set)</i>				
120/240v single phase Electric Circular saw				
<i>10" Timber cutting blade</i>				
120/240v single phase 60hz 3.6kva - diesel Generator				
120/240v single phase 60hz 5kva - diesel Generator				
<i>Fuel container</i>				
120/240v single phase 60hz Air compressor				
120/240v single phase Grinder (sheet and machine)				
<i>4 ½" Cutting Disk</i>				
<i>4 ½" Concrete cutting blade</i>				
120v single phase electric screw driver or or 18V Lithium-ion Cordless screw driver				
120/240v single phase welding machine				
2-Stroke Gasoline 71cc Portable Stone Cutting machine or handheld rock saw				
120/240v single phase Underground cablecutter or 18V Lithium-ion Cordless Underground cablecutter				
120/240v single phase 14" Cut-off Saw				
5.5-8Hp 7 cu.ft Concrete Mixer				

Lot 3 - Sand and Gravel	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
Coarse sand				
Fine sand				
3/4 Inch gravel Aggregate (coarse)				
1/2 inch gravel Aggregate (fine)				
Lot 4 - Lumber	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
plywood 3/16"X4'X8' Treated				
plywood 1/4"X4'X8' Treated				
plywood 3/8"X4'X8' Treated				
plywood 1/2"X4'X8' Treated				
plywood 5/8"X4'X8' Treated				
plywood 3/4"X4'X8' Treated				
Cement board 3/16"X4'X8'				
Cement board 1/4"X4'X8'				
Cement board 3/8"X4'X8'				
Cement Board 5/8"X4'X8'				
Hardie Flex 1/8"X4'X8'				
Hardie Flex 3/16"X4'X8'				
Hardie Flex 1/4"X4'X8'				
PVC Board 3/16"X4'X8'				
PVC Board 1/4"X4'X8'				
PVC Board 3/8"X4'X8'				
PVC Board 1/2"X4'X8'				
PVC Board 3/4"X4'X8'				
PVC Board 5/8"X4'X8'				
ply form 5/8"X4'X8'				
ply form 3/4"X4'X8'				
1"X2"X16'-0" Pressure Treated Lumber				
1"X4"X16'-0" Pressure Treated Lumber				
1"X6"X16'-0" Pressure Treated Lumber				
1"X8"X16'-0" Pressure Treated Lumber				
1"X10"X16'-0" Pressure Treated Lumber				

2"X2"X16'-0" Pressure Treated Lumber				
2"X3"X16'-0" Pressure Treated Lumber				
2"X4"X16'-0" Pressure Treated Lumber				
2"X6"X16'-0" Pressure Treated Lumber				
2"X8"X16'-0" Pressure Treated Lumber				
2"X10"X16'-0" Pressure Treated Lumber				
4"X4"X16'-0" Pressure Treated Lumber				
Lot 5 - Other Building Construction Materials	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
chisel				
Galvanised Corner Brace				
Bolt Anchor 1/2" X 12"				
Bolt Anchor 3/4" X 12"				
Lag Screw 5/16" X 4"				
Lag Shield 5/16"				
Stainless Steel Strap Coil - 25ft				
Galvanized Metal Strap Coil - 35ft				
Galvanized Metal Strap - 1ft				
Galvanized Metal Strap - 3/4" X 10"				
Joist Hanger				
Hurricane Tie				
Mending Plate				
Steel Bracket				
Binding wire/tying wire - 16 Gauge				
Mesh Wire				
Cement 40kg Type 1				
Quikrete Concrete Bonding Adhesive				
4 inch concrete blocks				
6 inch concrete blocks				
CHP blocks				
stainless steel sheets				
Roof Nail HDG 2.5 in				
Galvanized Common Nail 1-1/2"				
Galvanized Common Nail 2-1/2"				

Galvanized Common Nail 3-1/2"				
Galvanized Common Nail 4-1/2"				
Galvanized Common Nail 5-1/2"				
masonry nail 1-1/2"				
masonry nail 2-1/2"				
masonry nail 3-1/2"				
masonry nail 4-1/2"				
Masonry Screw 1-1/2"				
Masonry Screw 2-1/2"				
Masonry Screw 3-1/2"				
Masonry Screw 4-1/2"				
2-1/2" Long Umbrella Head Roofing Nails with a Twisted Shank, rubber seal washer				
2-1/2" Roofing Screw with rubber seal washer				
Paint Main Coat (1 Coat @ 350 Sq.ft./Gal)				
Primer Paint (2 Coats @ 350 Sq.ft./Gal)				
Paint - Henry Acrylic Elastomeric Roof Coating				
rust guard				
Spray paint				
Roofing sheet 8'				
Roofing sheet 10'				
Roofing sheet 12'				
Roofing sheet 16'				
Roofing sheet 20'				
Flat tin 8'				
Flat tin 10'				
Flat tin 10'				
Flat tin 10'				
Metal studs 2X4X8				
Metal studs 2X4X18				
Metal studs 2X6X18				
Metal Track 2X4X12				
Metal Track 2X4X16				
Steel Purlin 17.5'				
Inner truss 8.5ft				
outer Truss 18.5ft				
Square tube 1/2"X1/2"X16				
Square tube 1"X1"X16				
Square tube 1/2"X1/2"X16				
Square tube 1 1/2"X1 1/2"X16				

Square tube 2"X2"X16				
Square tube 2 1/4" X 2 1/4"X16				
Square tube 2 3/8" X 2 3/8"X16				
Square tube 2"X4"X16				
Square tube 3"X3"X16				
Square tube 3 1/8" X 3 1/8"X16				
Square tube 4"X4"X16				
Galvanised Pipe 1/2" X 18				
Galvanised Pipe 3/4" X 18				
Galvanised Pipe 1" X 18				
Galvanised Pipe 1 1/4" X 18				
Galvanised Pipe 1 1/2" X 18				
Galvanised Pipe 2" X 18				
Galvanised Pipe 3" X 18				
Galvanised Pipe 4" X 18				
PVC Pipe 1/2"				
PVC Pipe 3/4"				
PVC Pipe 1"				
PVC Pipe 1 1/4"				
PVC Pipe 1 1/2"				
PVC Pipe 2"				
PVC Pipe 4"				
Rebar # 3 0.375" diameter (Epoxy Coated if available locally) -				
Rebar # 4 0.5" diameter (Epoxy Coated if available locally)				
Rebar # 5 0.625" diameter (Epoxy Coated if available locally)				
Rebar # 6 0.750" diameter (Epoxy Coated if available locally)				
Tempered Glass 2W X 2h				
Tempered Glass 2W X 4h				
Tempered Glass 3W X 3h				
Tempered Glass 3W X 4h				
Tempered Glass 4W X 3h				
Tempered Glass 4W X 4h				
Tempered Glass 4W X 5h				
Tempered Glass 5W X 4h				
Tempered Glass 4W X 6h				
Sliding windows				
Louvre blade windows				

Lot 6 - Internal House Wiring Materials	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
Meter box (200amps)				
switch box (125 amps)				
Weather Head 1 -1/4				
Pipe 1 1/4 (Galvanised)				
Meter Base 1- 1/4				
Junction Box				
Outlet				
Switch				
Outlet Cover				
Switch Cover				
Octagon Box				
Utility Box				
Breaker (15amp)				
Lamp Holder				
Romex Wire (stranded) #12				
Conduit Pipe 1/2				
Conduit Pipe 1 1/4				
Elbow 1/2				
Elbow 1-1/4				
Lock Nut 1-1/4				
Male Adapter 1-1/4				
Screw 1-1/4				
Plastic Anchor 14-16X1-3				
Grounding Rod 8'x1/2"				
Grounding Rod Connector				
Pipe Clamp 1-1/4				
Pipe Clamp 1/2				
Roofing Cement - 5 gallon bucket				
8" cable tie - 100 pieces in packet				
14" cable tie - 100 pieces in packet				
24" cable tie - 10 pieces in packet				

Lot 7- Street Lights	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
Solar Street lights - Programmable IP65 streetlight LED lamps with a wide angle of view and rating of at least 35 Watts and 125 LM/W shall be installed on 5-meter poles.				
Lot 8 - Energy Meters	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
Energy meters				
Lot 9 - Distribution Network items	Availability of Item in Chuuk FSM (Y/N)	Alternative supply arrangement if not available in Chuuk FSM	Product specification. (include brand, type, make, model, specifications, warranty, auxiliary items, etc)	Additional notes (if applicable)
MV cables size 2 AWG, type according to NEC standards				
LV cables, size 4/0 AWG, type according to NEC standards, including distribution pillars and service mains 5AWG				
<p>Pillar boxes - Large opening Base with wide mouth of at least 326x224mm to fit large cables with Tall pillar lid.</p> <p><i>Pillar boxes should</i></p> <ul style="list-style-type: none"> - be capable of housing service fuses and/or disconnect switches as required; - allow for the disconnection of any user without causing a service disruption to any of the other users serviced from the same distribution pillar; - be outdoor rated, made of UV stable material rated for marine environments; - be installed at least 60cm above ground level to prevent ingress of water during flooding conditions 				
Cable Drum Trailer				
Drum Jacks				

Hydraulic Jack Stands				
Draw Off Roller				
Corner Rollers				
Straight Rollers				
Cable Stocking				
Swivel Link				
Winch Wire rope - 20 m				
Cable Winch				
Hydraulic Cable Cutters				
Hydraulic Crimping Tools				
Air compressor				
Measuring Wheels				

For the Bidder: *[insert name of the company]*

Signature:

Name of the representative: *[insert name of the representative]*

Title: *[insert Title of the representative]*

Date: *[Click or tap to enter a date]*

Annex 5: FINANCIAL PROPOSAL SUBMISSION FORM

INSTRUCTIONS TO BIDDERS

In their financial proposal, bidders should detail as much as possible the price requested in response to the technical specifications.

Wherever possible, the unit prices of the individual goods should be indicated, followed by the total amount (including any additional services and any other costs associated with the delivery of the goods).

Good detail in their financial proposal helps bidders to give clarity and transparency to their proposal and makes it easier for SPC to score the proposals received.

The contract to be concluded with the selected bidder must mention all the costs incurred for the execution of the assignment entrusted to him (including insurance, packaging, delivery costs, unloading, etc., where applicable). No additional costs can be claimed from SPC after the contract has been signed.

Bidders must also mention any special conditions relating to the amount of their proposal or the terms of payment.

The financial proposal must be submitted inclusive of tax in accordance with the applicable legislation. However, the final amount of the awarded contract may be paid to the successful bidder inclusive or exclusive of taxes, depending on the tax exemptions enjoyed by SPC as an intergovernmental organisation in its member countries and territories.

The following form is given as an indication, the bidder may submit its financial proposal to SPC in another format, provided that it complies with the instructions detailed in this RFP/RFQ and in particular:

Lot 1 - Hand tools, equipment's and assortments	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
22" Handsaw	ea		
12" Tenon Saw	ea		
6.5" coping saw	ea		
22" bow saw	ea		
12" hacksaw frame and blade	ea		
18" machete	ea		
wheelbarrow - load capacity of 130kg or 287 lbs	ea		
Spade Shovel - 47" handle x 14 gauge	ea		
Flat Nose Shovel - 47" handle x 14 gauge	ea		
trenching spade - 47" handle x 14 gauge	ea		
sickle - 47" handle x 14 gauge	ea		

hoe - 47" handle x 14 gauge	ea		
Concrete Placer 24"-36"	ea		
Concrete Float 24"-48"	ea		
Concrete Broom 24"	ea		
Trowel 4"-6"	ea		
sledge hammer	ea		
Axe	ea		
pick axe	ea		
sharpening stone	ea		
Step ladder - 6ft	ea		
Step ladder - 10ft	ea		
Extension Ladder - 16ft	ea		
Extension Ladder - 28ft	ea		
Scaffolding	set		
rigging blocks	ea		
ropes 1/2"	Yd.		
ropes 9/16"	Yd.		
ropes 5/8"	Yd.		
ropes 3/4"	Yd.		
ropes (other sizes)	Yd.		
rainboots or gum boots	ea		
raincoat	ea		
safety boots	ea		
safety helmets	ea		
safety vests	ea		
safety goggles	ea		
utility work gloves	ea		
cotton gloves	ea		
Safety and Warning signage	ea		
Safety cones	ea		
Safety fencing	ea		
Ear plugs	pkt		
30" crow bar	ea		
sheet metal cutter	ea		
cement trowels	ea		
framing square	ea		
4" paint brush	ea		
2" paint brush	ea		
3" paint brush	ea		
9" Roller	ea		
9" Roller Handle	ea		
9" Roller Tray	ea		
digging bar	ea		
measuring tape	ea		
measuring wheel	ea		

pry bar	ea		
carpenter pencil	ea		
scraper	ea		
hammer	ea		
48" level	ea		
screw driver	Set		
plier	ea		
mallet	ea		
cutter	ea		
adjustable wrench	ea		
pipe wrench	ea		
plane	ea		
steel square	ea		
utility knife	ea		
sander	ea		
Chain block	ea		
Chain block lever Hoist	ea		
lifting tripod	ea		
R-13 Pink Kraft Fiberglass Insulation 15" x 32'	ea		
3'x6'-8" Hollow core Interior Door	ea		
3-1/2 in. Zinc-Plated Heavy Duty Tee Hinge for doors	ea		
12" Strap hinge for doors	ea		
12" Cane bolt for doors	ea		

Lot 2 - Powered tools	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
62 CC 28" 2 stroke petrol chainsaw	ea		
30 CC 2 Stroke Petrol brushcutter with Bike Handle	ea		
52 CC 2 Stroke Petrol Jackhammer	ea		
120/240v single phase electric rotary hammer drill - 16"	ea		
<i>Drill bit set (25 pcs) - Masonry</i>	Set		
<i>Drill bit set (25 pcs) - Wood</i>	Set		
<i>Drill bit set (25 pcs) - Steel</i>	Set		
120/240v single phase Cordless drill kit 36V, 138Nm Charger & 2 batteries	Set		
<i>Hole saw set (6pcs/set)</i>	Set		
120/240v single phase Electric Circular saw	ea		
<i>10" Timber cutting blade</i>	pcs.		
120/240v single phase 60hz 3.6kva - diesel Generator	ea		
120/240v single phase 60hz 5kva - diesel Generator	ea		
<i>Fuel container</i>	ea		

120/240v single phase 60hz Air compressor	ea		
120/240v single phase Grinder (sheet and machine)	Set		
<i>4 1/2" Cutting Disk</i>	ea		
<i>4 1/2" Concrete cutting blade</i>	pcs		
120v single phase electric screw driver or or 18V Lithium-ion Cordless screw driver	ea		
120/240v single phase welding machine	ea		
2-Stroke Gasoline 71cc Portable Stone Cutting machine or handheld rock saw	ea		
120/240v single phase Underground cablecutter or 18V Lithium-ion Cordless Underground cablecutter	ea		
120/240v single phase 14" Cut-off Saw	ea		
5.5-8Hp 7 cu.ft Concrete Mixer	ea		

Lot 3 - Sand and Gravel	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
Coarse sand	Cu.yd		
Fine sand	Cu.yd		
3/4 Inch gravel Aggregate (coarse)	Cu.yd		
1/2 inch gravel Aggregate (fine)	Cu.yd		

Lot 4 - Lumber	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
plywood 3/16"X4'X8' Treated	sheet		
plywood 1/4"X4'X8' Treated	sheet		
plywood 3/8"X4'X8' Treated	sheet		
plywood 1/2"X4'X8' Treated	sheet		
plywood 5/8"X4'X8' Treated	sheet		
plywood 3/4"X4'X8' Treated	sheet		
Cement board 3/16"X4'X8'	sheet		
Cement board 1/4"X4'X8'	sheet		
Cement board 3/8"X4'X8'	sheet		
Cement Board 5/8"X4'X8'	sheet		
Hardie Flex 1/8"X4'X8'	sheet		
Hardie Flex 3/16"X4'X8'	sheet		
Hardie Flex 1/4"X4'X8'	sheet		
PVC Board 3/16"X4'X8'	sheet		
PVC Board 1/4"X4'X8'	sheet		
PVC Board 3/8"X4'X8'	sheet		

PVC Board 1/2"X4'X8'	sheet		
PVC Board 3/4"X4'X8'	sheet		
PVC Board 5/8"X4'X8'	sheet		
ply form 5/8"X4'X8'	sheet		
ply form 3/4"X4'X8'	sheet		
1"X2"X16'-0" Pressure Treated Lumber	length		
1"X4"X16'-0" Pressure Treated Lumber	length		
1"X6"X16'-0" Pressure Treated Lumber	length		
1"X8"X16'-0" Pressure Treated Lumber	length		
1"X10"X16'-0" Pressure Treated Lumber	length		
2"X2"X16'-0" Pressure Treated Lumber	length		
2"X3"X16'-0" Pressure Treated Lumber	length		
2"X4"X16'-0" Pressure Treated Lumber	length		
2"X6"X16'-0" Pressure Treated Lumber	length		
2"X8"X16'-0" Pressure Treated Lumber	length		
2"X10"X16'-0" Pressure Treated Lumber	length		
4"X4"X16'-0" Pressure Treated Lumber	length		

Lot 5 - Other Building Construction Materials	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
chisel	set		
Galvanised Corner Brace	ea		
Bolt Anchor 1/2" X 12"	ea		
Bolt Anchor 3/4" X 12"	ea		
Lag Screw 5/16" X 4"	ea		
Lag Shield 5/16"	ea		
Stainless Steel Strap Coil - 25ft	ea		
Galvanized Metal Strap Coil - 35ft	ea		
Galvanized Metal Strap - 1ft	ea		
Galvanized Metal Strap - 3/4" X 10"	ea		
Joist Hanger	ea		
Hurricane Tie	ea		
Mending Plate	ea		
Steel Bracket	ea		
Binding wire/tying wire - 16 Gauge	lbs		
Mesh Wire	roll		
Cement 40kg Type 1	Bgs		
Quikrete Concrete Bonding Adhesive	gal		
4 inch concrete blocks	ea		

6 inch concrete blocks	ea		
CHP blocks	ea		
stainless steel sheets	ea		
Roof Nail HDG 2.5 in	ea		
Galvanized Common Nail 1-1/2"	lbs		
Galvanized Common Nail 2-1/2"	lbs		
Galvanized Common Nail 3-1/2"	lbs		
Galvanized Common Nail 4-1/2"	lbs		
Galvanized Common Nail 5-1/2"	lbs		
masonry nail 1-1/2"	lbs		
masonry nail 2-1/2"	lbs		
masonry nail 3-1/2"	lbs		
masonry nail 4-1/2"	lbs		
Masonry Screw 1-1/2"	lbs		
Masonry Screw 2-1/2"	lbs		
Masonry Screw 3-1/2"	lbs		
Masonry Screw 4-1/2"	lbs		
2-1/2" Long Umbrella Head Roofing Nails with a Twisted Shank, rubber seal washer	ea		
2-1/2" Roofing Screw with ruber seal washer	ea		
Paint Main Coat (1 Coat @ 350 Sq.ft./Gal)	gal		
Primer Paint (2 Coats @ 350 Sq.ft./Gal)	gal		
Paint - Henry Acrylic Elastomeric Roof Coating	gal		
rust guard	ea		
Spray paint	ea		
Roofing sheet 8'	ea		
Roofing sheet 10'	ea		
Roofing sheet 12'	ea		
Roofing sheet 16'	ea		
Roofing sheet 20'	ea		
Flat tin 8'	ea		
Flat tin 10'	ea		
Flat tin 10'	ea		
Flat tin 10'	ea		
Metal studs 2X4X8	ea		
Metal studs 2X4X18	ea		
Metal studs 2X6X18	ea		
Metal Track 2X4X12	ea		
Metal Track 2X4X16	ea		
Steel Purlin 17.5'	ea		
Inner truss 8.5ft	ea		
outer Truss 18.5ft	ea		
Square tube 1/2"X1/2"X16	ea		
Square tube 1"X1"X16	ea		
Square tube 1/2"X1/2"X16	ea		

Square tube 1 1/2"X1 1/2"X16	ea		
Square tube 2"X2"X16	ea		
Square tube 2 1/4"X 2 1/4"X16	ea		
Square tube 2 3/8"X 2 3/8"X16	ea		
Square tube 2"X4"X16	ea		
Square tube 3"X3"X16	ea		
Square tube 3 1/8"X 3 1/8"X16	ea		
Square tube 4"X4"X16	ea		
Galvanised Pipe 1/2" X 18	ea		
Galvanised Pipe 3/4" X 18	ea		
Galvanised Pipe 1" X 18	ea		
Galvanised Pipe 1 1/4" X 18	ea		
Galvanised Pipe 1 1/2" X 18	ea		
Galvanised Pipe 2" X 18	ea		
Galvanised Pipe 3" X 18	ea		
Galvanised Pipe 4" X 18	ea		
PVC Pipe 1/2"	ea		
PVC Pipe 3/4"	ea		
PVC Pipe 1"	ea		
PVC Pipe 1 1/4"	ea		
PVC Pipe 1 1/2"	ea		
PVC Pipe 2"	ea		
PVC Pipe 4"	ea		
Rebar # 3 0.375" diameter (Epoxy Coated if available locally) -	ea		
Rebar # 4 0.5" diameter (Epoxy Coated if available locally)	ea		
Rebar # 5 0.625" diameter (Epoxy Coated if available locally)	ea		
Rebar # 6 0.750" diameter (Epoxy Coated if available locally)	ea		
Tempered Glass 2W X 2h	ea		
Tempered Glass 2W X 4h	ea		
Tempered Glass 3W X 3h	ea		
Tempered Glass 3W X 4h	ea		
Tempered Glass 4W X 3h	ea		
Tempered Glass 4W X 4h	ea		
Tempered Glass 4W X 5h	ea		
Tempered Glass 5W X 4h	ea		
Tempered Glass 4W X 6h	ea		
Sliding windows	ea		
Louvre blade windows	ea		

Lot 6 - Internal House Wiring Materials	Unit	Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per
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			set instead of price per each (ea) item
Meter box (200amps)	ea		
switch box (125 amps)	ea		
Weather Head 1 -1/4	ea		
Pipe 1 1/4 (Galvanised)	ea		
Meter Base 1- 1/4	ea		
Junction Box	ea		
Outlet	ea		
Switch	ea		
Outlet Cover	ea		
Switch Cover	ea		
Octagon Box	ea		
Utility Box	ea		
Breaker (15amp)	ea		
Lamp Holder	ea		
Romex Wire (stranded) #12	FT		
Conduit Pipe 1/2	ea		
Conduit Pipe 1 1/4	ea		
Elbow 1/2	ea		
Elbow 1-1/4	ea		
Lock Nut 1-1/4	ea		
Male Adapter 1-1/4	ea		
Screw 1-1/4	ea		
Plastic Anchor 14-16X1-3	ea		
Grounding Rod 8'x1/2"	FT		
Grounding Rod Connector	ea		
Pipe Clamp 1-1/4	ea		
Pipe Clamp 1/2	ea		
Roofing Cement - 5-gallon bucket	ea		
8" cable tie - 100 pieces in packet	ea		
14" cable tie - 100 pieces in packet	ea		
24" cable tie - 10 pieces in packet	ea		

Lot 7 - Street Lights		Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item

Solar Street lights - Programmable IP65 streetlight LED lamps with a wide angle of view and rating of at least 35 Watts and 125 LM/W shall be installed on 5-meter poles.	ea		
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Lot 8 - Energy Meters		Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
Energy meters - prepaid meters 240V (split-phase), 60Hz; service-based, energy-based and time-of-use (TOU) tariffs; class II; LCD screen and LED indicators	ea		

Lot 9 - Distribution Network items		Price/unit	If items is sold in a different unit category - provide unit description of the price per unit in which it is sold like price per set instead of price per each (ea) item
MV cables size 2 AWG, type according to NEC standards	m		
LV cables, size 4/0 AWG, type according to NEC standards, including distribution pillars and service mains 5AWG	m		
<p>Pillar boxes - Large opening Base with wide mouth of at least 326x224mm to fit large cables with Tall pillar lid.</p> <p><i>Pillar boxes should</i></p> <ul style="list-style-type: none"> - be capable of housing service fuses and/or disconnect switches as required; - allow for the disconnection of any user without causing a service disruption to any of the other users serviced from the same distribution pillar; - be outdoor rated, made of UV stable material rated for marine environments; - be installed at least 60cm above ground level to prevent ingress of water during flooding conditions 	ea		
Cable Drum Trailer	ea		
Drum Jacks	ea		
Hydraulic Jack Stands	ea		
Draw Off Roller	ea		
Corner Rollers	ea		
Straight Rollers	ea		
Cable Stocking	ea		
Swivel Link	ea		
Winch Wire rope - 20 m	ea		
Cable Winch	ea		
Hydraulic Cable Cutters	ea		

Hydraulic Crimping Tools	ea		
Air compressor	ea		
Measuring Wheels	ea		

<i>SUMMARY OF LOTS – RFP24-6224</i>			
DESCRIPTION	Lump sum Price USD	Total quantity	Total Amount FJD
Lot 1 - Hand tools, equipment's, and assortments	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 2- Powered Tools	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 3 - Sand and Gravel	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 4 - Lumber	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 5 – Other Building Construction Materials	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 6 - Internal House Wiring Materials	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 7 - Solar Street Lights	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 8 - Prepaid Meters	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Lot 9 - Distribution Network items	<i>[unit price]</i>	<i>[quantity]</i>	<i>[total amount]</i>
Total Package			<i>[Total 8]</i>

Total amount	<i>[total amount "Summary of Lots"]</i>
Total other costs	<i>[total other costs]</i>
GRAND TOTAL	

No payment will be made for items which have not been priced. Such items are deemed to be covered by the financial offer.

Bidders will be deemed to have satisfied themselves, before submitting their proposal and to its correctness and completeness, taking into account of all that is required for the full and proper performance of the contract and to have included all costs in their rates and prices.

Bidders do not need to bid on all Lots, though are encouraged to bid on all Lots that align with their business capability and experience. Bidders with competitive technical and financial scores in multiple Lots will be highly regarded. At a minimum, bidders must include pricing for all shipping option to Chuuk.

For each Lot bid upon, please include unit prices for as many items as possible, taking note of the approximate quantities required should any bulk order discounts be available.

In addition to a completed financial proposal, bidders are welcome to submit their price catalogue should they have one available.

For the Bidder: *[insert name of the company]*

Signature:

Name of the representative: *[insert name of the representative]*

Title: *[insert Title of the representative]*

Date: *[Click or tap to enter a date]*