



25/01/2023

RFP 4903 - Services on disposal of expired chemicals and hospital hazardous wastes in Kiribati

Clarifications to questions:

1. RFP Section 1.3 states that *“At SPC, procurement valued at more than EUR 45,000 must be advertised through a Request for Proposal (RFP) with any bids received evaluated by SPC’s Procurement Committee to determine the offer that provides the best value for money”*. **Does this mean the budget available for this project may exceed 45,000 EUR?**

Yes, this procurement falls under the threshold of over 45.000 EUR of expense.

2. There is an inconsistency between the proposed project timelines provided in Table F and the key dates provided in RFP section 2.6. Table F indicates that the first milestone is due on the same day as the *“Commencement of Contract”*. **Could you please clarify timelines?**

Key dates in table section 2.6 refer to the key date of the procurement process, the administrative part of the contracting process.

Table F refers to the deadlines to achieve the milestones and when the payment will be claimed after successful completion of the output/milestone.

3. Under Part 3, Section B. Purpose, objectives, scope of services: *“Provide a report on the 4 elements of the project stated above to MELAD and SPC”*. **Could you please identify exactly what 4 elements are being requested to be reported on. Are they A), B), C), and D) as set out on Page 9?**

Correct, the 4 elements required to be reported back to SPC and MELAD are those stated under A), B), C) and D) of page 9

4. Under Section B. Purpose, objectives, scope of services: *“He/She will be required to provide technical advice remotely from place of residence/work and follow-up on the virtual trainings and guidelines provided for the proper management and disposal of expired chemicals and hazardous wastes”*. **Could you please clarify over what time frame is this service to occur? This advice may be needed on an ongoing basis.**

The duration of the project will be for 4 months, and the consultant will be expected to commence consultancy service via zoom once selected and in compliance to the commencement date of the project. He or she should plan and organize zoom meetings/discussions before travel to Kiribati so that all matters and issues are clarified before in-country visit.



5. Under Section B. Purpose, objectives, scope of services: *“Successful management and disposal of expired chemicals and hospital waste”*. **Could you please clarify if this is to be achieved directly by the consultant team as part of this contract or is an anticipated locally achieved outcome resulting from the completion of inventories and local training programmes. We understand that there are some urgent matters that may need to be attended to at the time of the visit to Tarawa.**

The consultant should organize virtual trainings on the deactivation of obsolete/expired chemicals and select chemicals (based on the updated inventory list supplied by MELAD) that can be disposed off locally in this manner and also organize proper packing and storage of chemicals that cannot be disposed off in this technique and needs to be shipped off for proper and safe disposal.

The consultant needs to work and align all procedures in accordance with WHO guidance of safe disposal of expired hospital chemicals and hazardous wastes and WHO pesticides waste management.

6. Under Section B. Purpose, objectives, scope of services B): Expired Pharmaceutical Products: *“Work with local counterparts to undertake a technical review of the incinerator”*. **There are a number of hospital incinerators in Tarawa. Could you please identify which incinerator this action applies to?**

The incinerator at the main Hospital, TCH Nawerewere.

7. Under Section B. Purpose, objectives, scope of services B): D) Assessment of Kiritimati and Banaba obsolete chemical and hazardous chemical waste: *“Travel with local counterpart to Kiritimati and Banaba”*. **Could you please indicate the cost to the Consultant team of the ship transfer to Banaba, what date this would occur, and how long the round-trip including island survey etc is expected to take? Would it be best to exclude the cost of arranging the ship and assume suitable ship transport will be provided.**

The consultant will be guided by technical and focal point for this project from MELAD, Tarawa on cost of travel of the team and duration of visit. Information on latest assessment on obsolete wastes for Kiritimati and Banaba will be provided by MELAD.



8. Under Section B. Purpose, objectives, scope of services B): Chemicals – Hospital and Schools: *“Provide proper treatment of unknown chemicals aligning to WHO guidelines and standards of packing and removal of wastes., and C) Agricultural Chemicals: Work with local counterparts to dispose of agricultural chemicals and other chemicals currently stored in the Agricultural Shed that are safe for disposal on the island”*. **To what extent is it anticipated that treatment and removal of chemicals would be carried out during the visit to Tarawa and is this just limited to “unknown chemicals” and chemicals stored in the “Agricultural Shed”. Please also advise what equipment and PPE is available on island to allow for safe onsite treatment/disposal of chemicals.**

An updated inventory list of obsolete chemicals including unknown (unlabeled chemicals from hospital and Secondary Schools has been updated by the working stakeholders for this project. Estimated volumes of hospital biohazardous wastes and agricultural chemicals has also been updated by stakeholders. It is important therefore that once a successful bidder is selected to initiate planning for a zoom meeting with MELAD Team so that the consultant is provided with adequate information on the current quantity of expired chemicals, pesticides and whether PPE are available. Attached is the last consolidated inventory list as Annexure 1.

9. Annex 5: Financial Proposal: **Do you require a lump-sum proposal or a proposal that includes contingencies or at cost allocations for airfares given the potential for time-overruns in the project due to the remote nature of the work locations and limited airline capacity?**

Please provide the consultancy fees including the travel costs and other foreseeable costs. The consultant (s) to cover all foreseeable expenses within the fee. If preferred it can be split in different lines. Expenses not covered in the financial submission will not be claimed to SPC.

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